



Government Furnished Property Plant Clearance for Government Users

Defense Pricing and Contracting (DPC)

Carol Brown, OSD A&S DPC, carol.a.brown160.civ@mail.mil
Pam Rooney, Support to OSD A&S DPC, www.dodprocurementtoolbox.com
Karen Yamnitz, PIO, Plant Clearance Group, DCMA, karen.m.yamnitz.civ@mail.mil

January 2024



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**



Background – GFP Module

- ◆ **GFP Module consolidates all information about GFP in one application**
- ◆ **Exists in Procurement Integrated Enterprise Environment (PIEE)**
- ◆ **Connects with related PIEE applications**
 - » **EDA – Holds contract and receives GFP Attachment from GFP Module; GFP Position report shows current Contractor custody**
 - » **WAWF – Entry point for contractor returning reparable**
 - » **IUID Registry – GFP Module updates IUID Registry for custody change of items with a registered UII**

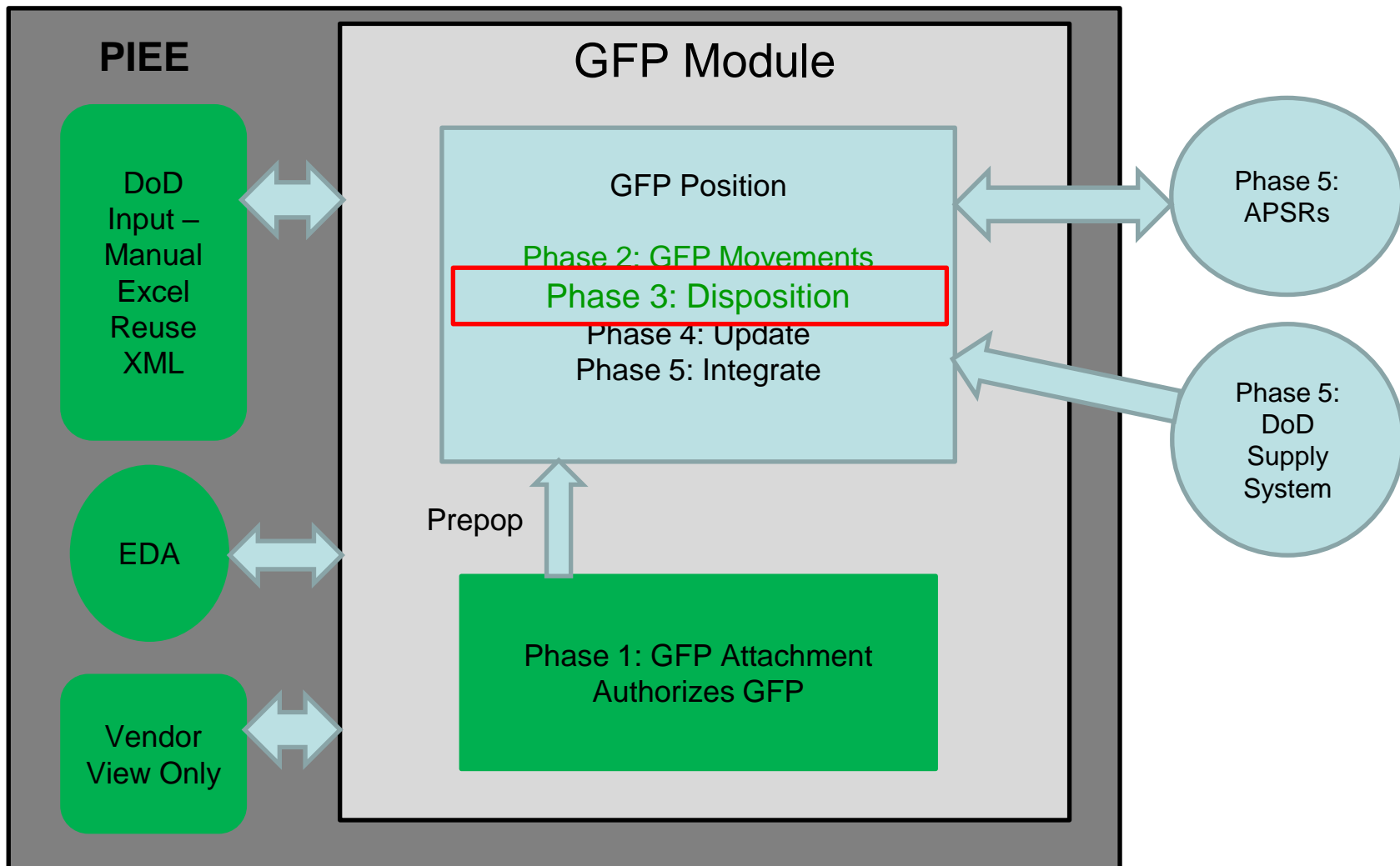


Plant Clearance in the GFP Module

- ◆ **Completes Phase 3 of the GFP Module implementation**
 - » Production 19 November 2021
- ◆ **Captures government contract property excess to the needs of the contract and provides disposition instructions**
- ◆ **Reuses GFP Module data**
- ◆ **Enables upload of disposition action confirmation**
- ◆ **At case closure**
 - ◆ Uploads case summary to EDA (including SF1424)
 - ◆ Removes items from contractor's accountable items
 - ◆ Updates IUID Registry lifecycle event



GFP Module Architecture





PIEE Suite of Applications

The GFP Module is in the Procurement Integrated Enterprise Environment (PIEE) in the Property Management functional area. GFP Module interacts with other PIEE applications



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**



Policy and Guidance

- ◆ **DFARS 252.245-7005 Management and Reporting of Government Property**
 - ◆ **Consolidated clause released 22 Dec 2023; effective 22 Jan 2024**
 - ◆ (b) *Reporting Government property.* (1) The Contractor shall use the Government Furnished Property (GFP) module of the Procurement Integrated Enterprise Environment (PIEE) to—
 - ◆ (vi) Complete the plant clearance inventory schedule in accordance with paragraph (j)(2) of the FAR 52.245–1 clause of this contract, unless disposition instructions are otherwise included in this contract. The GFP module generates the electronic equivalent of the Standard Form (SF) 1428, Inventory Disposal Schedule;
 - ◆ **All Plant Clearance inventory schedules must be submitted to and closed in the GFP Module**
 - ◆ Increased Organizational visibility
 - ◆ Case summary automatically uploaded to EDA
 - ◆ Items removed from Contractor's Accountable Items
 - ◆ Lifecycle Event updated in IUID Registry for UII'd items



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**



GFP Module – Basic System Rules

- ◆ **All users must be registered and active in GFP Module**
- ◆ **Government Users should acquire specific roles dependent on the functionality they require – DoD Screener; Plant Clearance Officer (PLCO) and Support Plant Clearance Officer**
- ◆ **The PLCO and Support PLCO should register for all DoDAACs which they support**



Register for GFP Module Access

- ◆ **Self-register for GFP Module role on the PIEE home page (after log in)*:**

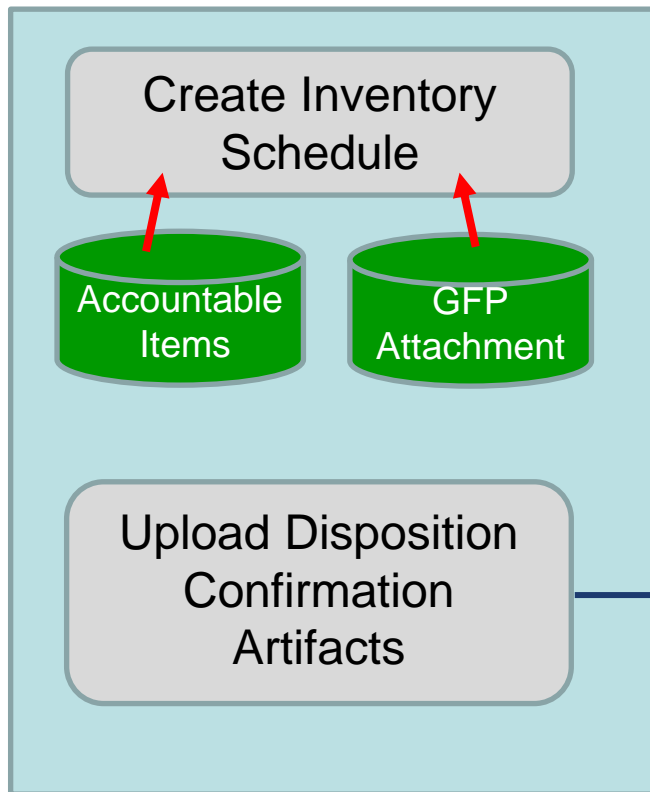


*If this is the first PIEE role, go to [piee.eb.mil](https://dodprocurementtoolbox.com/cms/sites/default/files/resources/2020-05/Register%20for%20GFP%20Module%20Roles%20-%20Contractors%20May%202020.pdf) and select “Register.” See <https://dodprocurementtoolbox.com/cms/sites/default/files/resources/2020-05/Register%20for%20GFP%20Module%20Roles%20-%20Contractors%20May%202020.pdf> for step-wise instructions.

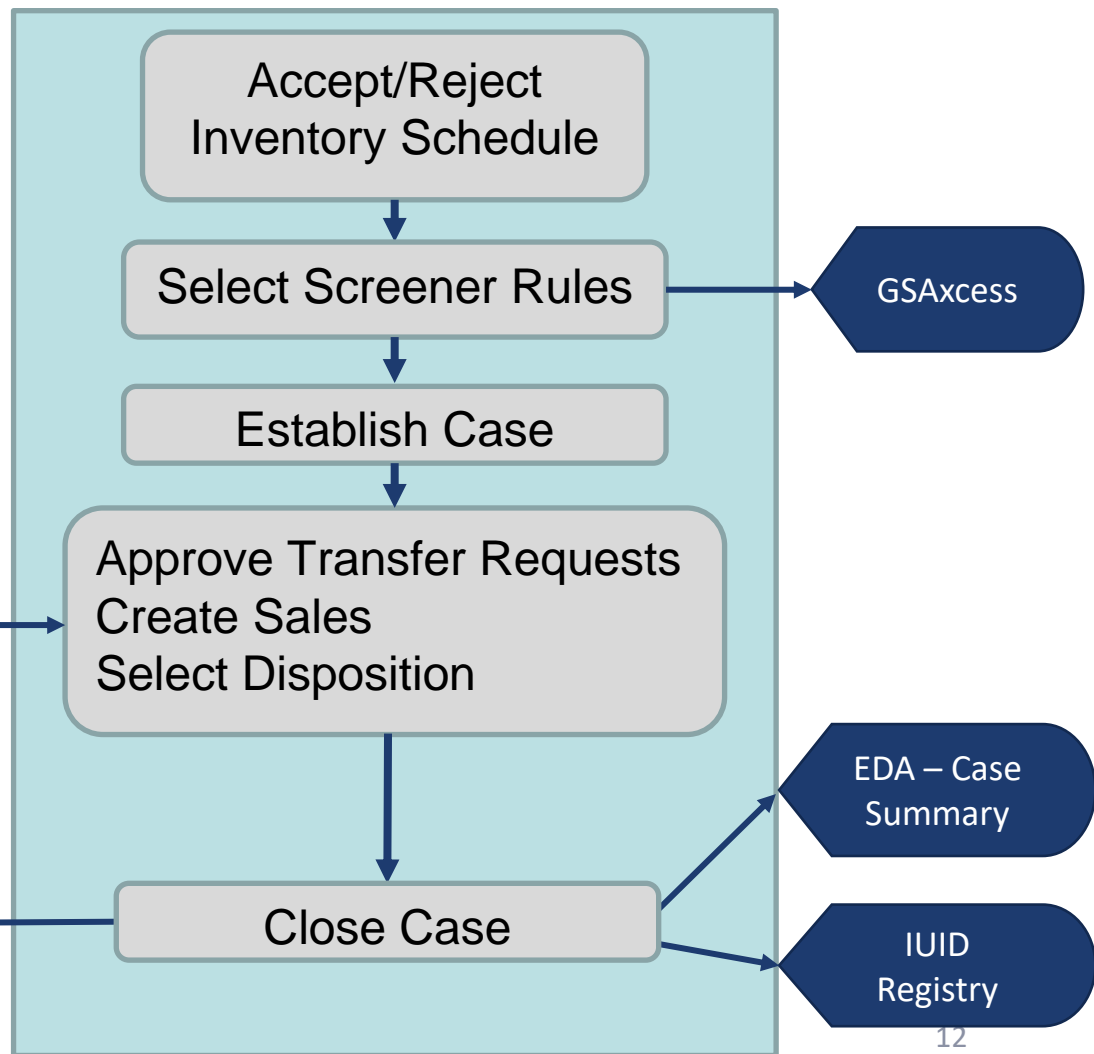


GFP Module Plant Clearance Process Flow

Contractor



Plant Clearance Officer



- ➔ Indicates pre-population
- ➔ Data capture



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**



DoD Screener Role

A screenshot of a web browser showing the "Welcome to Government Furnished Property!" page. The browser address bar shows "wawf-gt.eb.mil/gfp/xhtml/auth/index.xhtml". The page has a dark blue header with navigation links: "GFP", "Plant Clearance", "Admin", and "Lookup". A red arrow points to the "Admin" dropdown menu, which is open and shows options: "DoD Screener", "Plant Clearance Officer", "Search", "My Cart", and "Email Alerts". The main content area displays a system message: "(2021-MAR-01 00:00) System: All Subject: AWS WAWF-GT IS THE PIEE TEST SYSTEM Action Required! Critical! Message For: All Users". Below the message, it states "AWS WAWF-GT IS THE PIEE TEST SYSTEM THIS IS NOT PRODUCTION" and provides a link for production: "For Production, use the following link: https://piee.eb.mil/piee-landing/".

Use the dropdown menu to select either

- Search
- My Cart
- Email Alerts



DoD Screener Role – Search Capability

The search capability allows users with the DoD Screener Role to have view only access to the schedules, cases, transfer requests and sales authorizations that are within the module. The user will select the radio button for Inventory Schedule, Case, Transfer Request or Sales Authorization, then use the filters to narrow their results.

GFP DoD Screener - Search Criteria

Please select the type of Plant Clearance Document to search for: *

- Inventory Schedule
- Case
- Transfer Request
- Sales Authorization

Contract Number	Contract Order Number	Prime CAGE	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Case Number	Schedule Reference Number	Alternative Schedule Reference Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
PLCO DoDAAC	Property Location CAGE Code	Schedule Status	
<input type="text"/>	<input type="text"/>	All Documents <input type="button" value="v"/>	
Plant Clearance Officer First Name	Plant Clearance Officer Last Name		
<input type="text"/>	<input type="text"/>		
Date Submitted Start	Date Submitted End	Date Established Start	Date Established End
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

You are required to fill in at least one input field.



DoD Screener Role – My Cart



If the DoD Screener wishes to search for items that are actively screening within the Plant Clearance Capability, they would click on My Cart from the drop down menu. It will pull up a table showing the items within their cart. To add items to their cart, the user clicks on Add Items to Cart.

GFP DoD Screener - My Cart

Items that you have added to your cart are shown below. You may change the quantity of an action by editing it. You may also remove a line item from your cart by deleting it. If you wish to continue search for more items, click the 'Add Items To Cart' button.

Show entries Previous Next

<input type="checkbox"/> Select All	Item Number	Item Name	Item Description	Contract Number	Case Number	Last Day Available	Unit Cost	Quantity Available	Quantity Desired	Partial Award Acceptable	Acquisition Cost	Screener Rules	Action(s)
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	

No data available in table

Showing 0 to 0 of 0 entries Previous Next



DoD Screener Role – My Cart

Clicking the Add Items to Cart button will bring up a search screen. From here the user can search for items using the filters shown below. This will only pull up items that are actively screening within the module that fit the search criteria. In the example below, the user searched by a date range.

GFP DoD Screener - Inventory Search Criteria

You are required to fill in at least one input field.

Case Number	Case Establish Date (Start)	Case Establish Date (End)
<input type="text"/>	<input type="text" value="2021-11-01"/>	<input type="text" value="2021-11-10"/>
Contract Number	Contract Order Number	Schedule Reference Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Item Name	Item Description	
<input type="text"/>	<input type="text"/>	
FSC	LSN	
<input type="text"/>	<input type="text"/>	
NSN	Part No.	
<input type="text"/>	<input type="text"/>	
Property Classification	Condition Code	
<input type="text"/>	<input type="text"/>	
Manufacturer Name	Manufacturer CAGE	Contractor CAGE
<input type="text"/>	<input type="text"/>	<input type="text"/>
Plant Clearance Officer Last Name		
<input type="text"/>		



DoD Screener Role – My Cart

The user will select the items they wish to add to their cart. The quantity desired will automatically populate with the entire quantity available. However, the user can manually edit that quantity if desired. If the user is willing to accept a partial quantity of the item (i.e. they desire 2 but would accept 1), the user would check the partial award acceptable box next to the item. Then the user clicks add to cart.

GFP DoD Screener - Inventory Search Results

You will see available items in our inventory. For the screener, the last day available is 21 days after case is established.

Show entries

Previous **1** 2 3 4 5 ... 26 Next

<input type="checkbox"/> Select All	Case Number	Schedule Number	Item Number	Item Name	Item Description	Contract Number	Last Day Available	Unit Cost	Quantity Available	Condition	Quantity Desired	Partial Award Acceptable
<input checked="" type="checkbox"/>	FU4417-002121	36HW8-20212021S	3	Tres	Spanish 3	S0512A21K0622	2021/11/23	5.5	1	F7 - Not usable in current condition - can be economically repaired	<input type="text" value="1"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	FU4417-002121	36HW8-20212021S	2	Dos	Spanish 2	S0512A21K0622	2021/11/23	10.00	1	D1 - New/Unused - includes items that require test, alteration, modification, conversion or disassembly	<input type="text" value="1"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	FU4417-002121	36HW8-20212021S	1	Uno	spanish 1	S0512A21K0622	2021/11/23	25.22	2	D4 - Used - includes items that require test, alteration, modification, conversion or disassembly	<input type="text" value="2"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	FU4417-002121	06481-987987	1	wer	qtqet	FU441718K6464	2021/11/24	20.00	0	A1 - New/Unused	<input type="text"/>	<input type="checkbox"/>



DoD Screener Role – My Cart

Upon clicking Add Items to Cart from the Search results screen, it will take the user back to the My Cart screen. From here the user can either add more items to their cart by clicking the Add Items to Cart button, or they can select the items they wish to put on a transfer request and click on the Create Transfer Request button. At any point, the user can click on Clear Cart to remove all items from their cart.

GFP DoD Screener - My Cart

Items that you have added to your cart are shown below. You may change the quantity of an action by editing it. You may also remove a line item from your cart by deleting it. If you wish to continue search for more items, click the 'Add Items To Cart' button.

Show entries

Previous **1** Next

<input checked="" type="checkbox"/> Select All	Item Number	Item Name	Item Description	Contract Number	Case Number	Last Day Available	Unit Cost	Quantity Available	Quantity Desired	Partial Award Acceptable	Acquisition Cost	Screener Rules	Action(s)
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
<input checked="" type="checkbox"/>	1	Uno	spanish 1	S0512A21K0622	FU4417-002121	2021/11/23	25.22	2	2	Yes	50.44	002 - Special Screening	Edit Delete
<input checked="" type="checkbox"/>	2	Dos	Spanish 2	S0512A21K0622	FU4417-002121	2021/11/23	10.00	1	1	No	10.00	002 - Special Screening	Edit Delete
<input checked="" type="checkbox"/>	3	Tres	Spanish 3	S0512A21K0622	FU4417-002121	2021/11/23	5.5	1	1	No	5.5	002 - Special Screening	Edit Delete

Showing 1 to 3 of 3 entries

Previous **1** Next

[Screener Rules Info](#)

[Create Transfer Request](#)

[+ Add Items To Cart](#)

[Clear Cart](#)



DoD Screener Role - Creating a Transfer Request

The Create Transfer Request screen contains a header tab and a line item tab. The user will fill in the appropriate information for the header tab. The Requestor information will auto populate based upon the information contained in the user's PIEE profile.

GFP D Screener Create Transfer Request

Header Line Item

Requestor (From)

INFO: Address information has been populated using the Requestor (From) DoDAAC 'S2401A'.

DoDAAC *

S2401A

Org Name

DCMA TWIN CITIES

Address -

Address 1

5600 AMERICAN BLVD W.

Address 2

SUITE 600

Country

UNITED STATES OF AMERICA (THE)

State *

Minnesota

City

BLOOMINGTON

Zip Code

55437

POC Name *

PLCO TWO

POC Phone *

1234567890

POC Email

dcma.lee.hq.mbx.wawfvend@mail.mil



DoD Screener Role - Creating a Transfer Request



Ship To

DoDAAC * Name * Mark For

Address -

Address 1 * Address 2

Country * City * Zip Code *

POC Name * POC Phone * POC Email

Additional Information

Packaging, Crating & Handling Appropriations * Transportation Appropriations * Date Material Req'd *

GSA Transfer Order Number

Requestor Remarks

Populate the “Ship to” information. By clicking “Same as From” the system will replicate the Requestor (From) information.



DoD Screener Role - Creating a Transfer Request

The user can review the line items associated with the Transfer Request by clicking on the line item tab. Once the header information is complete and the line items reviewed, the user clicks submit.

GFP DoD Screener - Create Transfer Request

Header **Line Item**

Line Item Details

Show 10 entries

Previous 1 Next

Case Number	Schedule Number	Item Number	Item Name	Item Description	Partial Award Acceptable	Quantity Available	Unit Cost	Quantity Desired	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
FU4417-002121	36HW8-20212021S	1	Uno	spanish 1	Y	2	25.22	2	View
FU4417-002121	36HW8-20212021S	2	Dos	Spanish 2	N	1	10.00	1	View
FU4417-002121	36HW8-20212021S	3	Tres	Spanish 3	N	1	5.50	1	View

Showing 1 to 3 of 3 entries

Previous 1 Next

* = Required Fields.

[Previous](#) [Submit](#)



DoD Screener Role - Creating a Transfer Request

Upon clicking Submit, a confirmation message is received. This message will contain the Transfer Request number(s). If the items requested are allocable to multiple plant clearance cases, a separate Transfer Request will be generated for each case. Emails are automatically generated to the applicable PLCO(s) to notify them of a pending transfer request.

GFP DoD Screener - Plant Clearance Transfer Request

The Plant Clearance Transfer Request(s) were successfully Submitted.

Transfer Request Number	Case Number	Plant Clearance Officer
13499-R00110	S1002A-001421	PLCO TWO
13499-R00111	S1002A-000921	PLCO TWO
13499-R00112	S1002A-001521	PLCO TWO

INFO: Email sent to Plant Clearance Officer for 13499-R00110: dcma.lee.hq.mbx.wawfvend@mail.mil.

INFO: Email sent to Plant Clearance Officer for 13499-R00111: dcma.lee.hq.mbx.wawfvend@mail.mil.

INFO: Email sent to Plant Clearance Officer for 13499-R00112: dcma.lee.hq.mbx.wawfvend@mail.mil.

An email notification will be sent to the DoD Screener (requestor) when an action is taken on the transfer request by the PLCO.



DoD Screener Role - Transfer Requests

To check on the status of a Transfer Request, the DoD Screener can use the search capability as shown on Slide 4 and search for their transfer requests. The results will show the status of the transfer request.

GFP DoD Screener - Search Results - Transfer Request

Show 10 entries

Previous 1 Next

Transfer Request Number	Case Number	Schedule Reference Number	Contract Number	Contract Order Number	Prime CAGE Code	Property Location CAGE Code	Plant Clearance Officer	Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-R00110	S1002A-001421	13499-KMYNOV12021C	DAAB0703DB008		13499	13499	PLCO TWO	Approved	2021-11-10	0	View
13499-R00111	S1002A-000921	13499-SUBKTRTest	HQ014712D0003		13499	5D177	PLCO TWO	Rejected	2021-11-10	0	View
13499-R00112	S1002A-001521	13499-KMYNOV12021D	F3365701D0026		13499	13499	PLCO TWO	Approved	2021-11-10	0	View

Showing 1 to 3 of 3 entries

Previous 1 Next



DoD Screener Role – Email Alerts

DoD Screeners have the ability to create an email alert when an item begins screening within the Plant Clearance Capability that fits the prescribed criteria they identify. From the drop down menu, select Email Alerts.

The screenshot shows the DoD Screener application interface. At the top, there is a navigation bar with 'GFP', 'Plant Clearance', 'Admin', and 'Lookup'. The user is identified as 'User: PLCO TWO'. A dropdown menu is open under 'Plant Clearance', showing 'DoD Screener' and 'Plant Clearance Officer'. A sub-menu is open under 'DoD Screener', with 'Email Alerts' highlighted by a red arrow. The main form contains several input fields: 'Contract Number', 'Item Keywords', 'Program Title', 'National Stock Number', 'Part Number', and 'Model Number'. A message below the form states: 'You are required to fill in at least one input field.' Below the form is a section titled 'Previously Created Alerts'. It includes a 'Show 10 entries' dropdown, 'Previous' and 'Next' buttons, and a table with columns: 'Date Created', 'Contract Number', 'Item Keywords', 'Program Title', 'NSN', 'Part Number', 'Model Number', and 'Action(s)'. Each column has a 'Filter' input field. The table is currently empty, with the message 'No data available in table' displayed. At the bottom, there is a 'Create' button.



DoD Screener Role – Email Alerts

The user enters the data element(s) associated with the items in which they'd like an alert created for. Then the user clicks the Create button.

GFP DoD Screener - Create Alert

Contract Number

Item Keywords

Computer

Program Title

National Stock Number

Part Number

Model Number

You are required to fill in at least one input field.

Previously Created Alerts

Show 10 entries

Previous Next

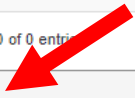
Date Created	Contract Number	Item Keywords	Program Title	NSN	Part Number	Model Number	Action(s)
Filter	Filter	Filter	Filter	Filter	Filter	Filter	

No data available in table

Showing 0 to 0 of 0 entries

Previous Next

Create





DoD Screener Role – Email Alerts

All of the email alerts created by the user will be shown in the table at the bottom of the page. The user can delete an alert by clicking the delete link. DoD Screeners may create multiple alerts depending on their needs.

GFP DoD Screener - Create Alert

INFO: DoD Screener Alert successfully created.

Contract Number Item Keywords

Program Title

National Stock Number Part Number

Model Number

You are required to fill in at least one input field.

Previously Created Alerts

Show 10 entries Previous 1 Next

Date Created	Contract Number	Item Keywords	Program Title	NSN	Part Number	Model Number	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
2021-11-10		Computer					Delete

Showing 1 to 1 of 1 entries Previous 1 Next

[Create](#)



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**



Plant Clearance Officer Role

A screenshot of a web browser displaying the WAWF-GT system interface. The browser address bar shows "wawf-gt.eb.mil/gfp/xhtml/auth/index.xhtml". The navigation bar includes "GFP", "Plant Clearance", "Admin", and "Lookup". A user profile "User : PLCO TWO" and an "Exit" button are visible. A dropdown menu is open under "Plant Clearance", showing options: "DoD Screener", "Plant Clearance Officer", "System Message", "(2021-MAR-01 0", "AWS WAWF-GT", "THIS IS NOT PR", "For Production, L", "Schedule Workload", "Case Workload", "Transfer Request Workload", "Sales Authorization Workload", "Search", "Query", and "My Cart". A red arrow points to the "Plant Clearance Officer" option. A system message banner reads "WAWF-GT IS THE PIEE TEST SYSTEM Action Required! Critical! Message For: All Users".

Use the dropdown menu to select one of the PLCO workload folders, or Search, Query or My Cart functions.

Workload Folders

- Schedule Workload
- Case Workload
- Transfer Request Workload
- Sales Authorization Workload



Schedule Workload Folder

Schedule workload shows ALL schedules assigned to the PLCO. Schedule statuses include Submitted, Accepted and Accepted-Established to a Case.

Plant Clearance Officer - Schedule Workload - Search Results

Show 10 entries

Previous 1 Next

Schedule Reference Number	Contract Number	Property Location State	Line Item Count	Total Acquisition Cost	Termination	DoDAAC	Document Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
13499-TestSchedule1	W56HZV16D0025	MI	5	12,560.00	Y	S2401A	Submitted	2021-11-04	4	Open
13499-TestSchedule5	FA880615C0001	VA	94	64,224.48	N	S2401A	Submitted	2021-11-04	11	Open
13499-TestSchedule2	F3365701D0026	IA	28	369,085.03	N	S2401A	Accepted	2021-11-04	4	Open + Create Case
13499-TestSchedule3	F3365702H2016	IA	26	218,206.00	N	S2401A	Accepted	2021-11-04	6	Open + Create Case
13499-TestSchedule6	FA863417D2696	TX	4	2,192.50	Y	S2401A	Accepted-Established to Case	2021-11-04		View

Showing 1 to 5 of 5 entries

Previous 1 Next

The workload folder sorts the submitted schedules requiring PLCO action to the top of the listing. Click the open link to view the submitted schedule.



Schedule Workload Folder

Plant Clearance Officer - Schedule Workload - Search Results

Show 10 entries

Previous 1 Next

Schedule Reference Number	Contract Number	Property Location State	Line Item Count	Total Acquisition Cost	Termination	DoDAAC	Document Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-TestSchedule1	W56HZV16D0025	MI	5	12,560.00	Y	S2401A	Submitted	2021-11-04	4	Open
13499-TestSchedule5	FA880615C0001	VA	94	64,224.48	N	S2401A	Submitted	2021-11-04	11	Open
13499-TestSchedule2	F3365701D0026	IA	28	369,085.03	N	S2401A	Accepted	2021-11-04	4	Open + Create Case
13499-TestSchedule3	F3365702H2016	IA	26	218,206.00	N	S2401A	Accepted	2021-11-04	6	Open + Create Case
13499-TestSchedule6	FA863417D2696	TX	4	2,192.50	Y	S2401A	Accepted-Established to Case	2021-11-04		View

Showing 1 to 5 of 5 entries

Previous 1 Next

If a schedule is in Submitted status for over 10 days, a red clock icon will appear next to the processing days to indicate that the schedule requires action. If a schedule is in Accepted status for over 5 days, a red clock icon will appear next to the processing days to indicate the schedule requires action.



Viewing a Submitted Inventory Schedule

When viewing a submitted inventory schedule, there are three tabs which contain schedule information: the header tab, the line item tab and the history tab.

NOTE: At the time of launch, there is not a documentation tab at the schedule level. There are documentation tabs available at the case level and the sales authorization level.

Plant Clearance Officer - Plant Clearance Inventory Schedule

Header Line Item History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	BOA/BPA	FA451212C5124		13499

Header Information

Schedule Reference Number *

13499 - KMYNOV82021

Alternative Schedule Reference Number

Program Title *

Program Title

Scrap List *

No Yes

Termination *

No Yes

Termination Docket Number †

FA845147

Final Schedule *

No Yes

Property Type * ⓘ

CAP GFP

Is the property allocable to a FMS contract/FMS portion of a contract? *

No Yes

The Header tab is divided into sections: Contract Information, Header Information, Prime Contractor, 1st Tier Subcontractor, 2nd Tier Subcontractor, Property Location, Routing Info, Contract Property Manager Comments and Comments. The Contract Information and Header Information sections are shown above.



Viewing a Submitted Inventory Schedule

Shown below is the Prime Contractor information and the 1st Tier Subcontractor information.

Prime Contractor ⌵

Prime Contractor CAGE Code *
13499

Prime Contractor Name *
ROCKWELL COLLINS, INC.

Authorizing Official *
AUTHORIZING OFFICIAL

Authorizing Official Title *
AUTHORIZING OFFICIAL TITLE

Address -

Address 1 *
400 COLLINS RD NE

Address 2

Country *
UNITED STATES OF AMERICA (THE)

State *
Iowa

City *
CEDAR RAPIDS

Zip Code *
52498

POC Name *
POC NAME

POC Phone *
POC PHONE

POC Email *
POC EMAIL

1st Tier Subcontractor ⌵

1st Tier Subcontractor Contract Number

1st Tier Subcontractor CAGE Code
81755

1st Tier Subcontractor Name
LOCKHEED MARTIN CORPORATION

Address +

POC Name
POC NAME

POC Phone
POC PHONE

POC Email
POC EMAIL

By clicking on the + or -, the user can expand or collapse the address fields. By clicking on the \vee symbol within the heading of the section, the user can expand or collapse the entire section.



Viewing a Submitted Inventory Schedule

Shown below is the 2nd Tier Subcontractor information and the Property Location information.

2nd Tier Subcontractor

2nd Tier Subcontractor Contract Number

2nd Tier Subcontractor CAGE Code

7LW38

2nd Tier Subcontractor Name

LOCKHEED MARTIN CORPORATION

Address +

POC Name

POC NAME

POC Phone

POC PHONE

POC Email

POC EMAIL

Property Location

Does the location of the property have a CAGE code? *

Yes No

Property Location CAGE Code *

7LW38

Property Location Name *

LOCKHEED MARTIN CORPORATION

Address +

POC Name *

POC NAME

POC Phone *

POC PHONE

POC Email *

POC EMAIL



Viewing a Submitted Inventory Schedule

Shown below are the Routing Information, Contractor Property Manager Comments and the Comments field. The Comments field is available for the PLCO to add comments to the inventory schedule. Comments will be required in this field when rejecting an inventory schedule back to the contractor.

Routing Information

Plant Clearance/PCARSS: The PLCO DoDAAC may be found under block 7 of your contract. If you are not sure of your PLCO DoDAAC, or do not see your PLCO listed, please contact your PLCO and/or Contracting Officer.

Plant Clearance Officer DoDAAC

S2401A

Plant Clearance Officer

TWO, PLCO

Contractor Property Manager Comments

No Contractor Property Manager comments were found.

Comments †

PLCO can add comments here. Comments are required in this field when rejecting an inventory schedule back to the contractor.

* = Required Fields, † = Conditional.

Unlike previous plant clearance software, within the GFP Module Plant Clearance Capability, schedules are routed by typing in the PLCO DoDAAC, then selecting the PLCO from a dropdown menu.



Viewing a Submitted Inventory Schedule

The line item tab will show a listing of all of the property reported on the inventory schedule. The system defaults to show 25 line items, but the page view can be adjusted using the drop down menu. To see the full details of an item, click on the View/Edit link.

Plant Clearance Officer - Plant Clearance Inventory Schedule

INFO: Successfully edited item with Line Number '4'.

Header **Line Item** Documentation History

Contract Information >

Line Item Details

Show 25 entries

Line No.	Item Name	Item Desc.	NSN/LSN	Mfr. CAGE	Part No.	Model No.	Demil Code	Demil Integrity Code	Condition Code	Qty.	Unit Acq. Cost	Total Acq. Cost	Contractor Offer	Screening Rules	FLIS Data Populated	Action(s)
1	CHARGER,BATTERY	CHARGER,BATTERY	6130013904914				A		A4	25	100.00	2,500.00			Yes	View/Edit
2	SWITCH, NEXUS 2248TP	SWITCH, NEXUS 2248TP	7025016030142				A	1	A1	5	45.00	225.00	10		Yes	View/Edit
3	CHASSIS,ELECTRICAL-ELECTRONIC EQ	CHASSIS,ELECTRICAL-ELECTRONIC EQ	5975015812803				A	1	A4	46	200.00	9,200.00	20		Yes	View/Edit
4	COMPUTER SYSTEM,DIGITAL	LAPTOP, LATITUDE E6400	7010015985659				A	1	A1	100	450.00	45,000.00	450		Yes	View/Edit

Showing 1 to 4 of 4 entries

Previous 1 Next

* = Required Fields, † = Conditional.




Viewing a Submitted Inventory Schedule

After clicking the line item link, the system will show all the details associated with that line item. The contractor is required to populate FLIS data prior to submission of a schedule. If the PLCO is notified of a change in the items identifiers (NSN, Part Number, or Model Number), they can edit those fields and click the Populate FLIS button to search the FLIS database. The PLCO will only have the ability to edit item identifiers while the schedule is in submitted status.

Edit Line Item

Line Number	Item Name *	Item Description *
1	<input type="text" value="CHARGER,BATTERY"/>	<input type="text" value="CHARGER,BATTERY"/>

National Stock Number † <i>i</i>	Manufacturer CAGE †	AND	Part Number †	Model Number †
<input type="text" value="6130013904914"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>



FSC † <i>i</i>	LSN
<input type="text" value="6130 - Converters, Electrical, Nonrotating"/>	<input type="text"/>

Unit of Measure *	Quantity *	Unit Acquisition Cost *	Total Acquisition Cost	Estimate
<input type="text" value="Each"/>	<input type="text" value="25"/>	<input type="text" value="100.00"/>	2500.00	<input type="checkbox"/>
Manufacturer Name	Manufacturer Model Name	Manufacture Date		
<input type="text"/>	<input type="text"/>	<input type="text" value="YYYY-MM-DD"/>		
Contractor ID	Contractor Offer			
<input type="text"/>	<input type="text"/>			



Viewing a Submitted Inventory Schedule

Shown below is the bottom half of the Edit Line item page. Contractors can add multiple UIIs or Serial Numbers for each line item. Clicking save and close will save any changes made by the PLCO and take the user back to the line item listing. Clicking cancel, also takes the user back to the line item listing.

Condition Code *
A4 - Used - shows some wear but can be used without significant repair

Demil Code
A - Non-USML - No DEMIL, MUT or end use certificate required.

Hazardous Material Code
N - Indicates there is no data in the HMIS and the NSN is in a FSC not generally suspected of containing hazardous materials

CIC
[Empty field]

Comments
[Empty text area]

Index	Serial Number	Action
		+ Add Serial Number

Property Class *
EQ - Equipment

Demil Integrity Code
[Empty field]

Precious Metal Code
A - Item does not contain precious metal

Index	UII (Unique Item Identifier)	Action
		+ Add UII

* - Required, † - At Least One OR Conditional

[Save/Close](#) [Cancel](#)



Viewing a Submitted Inventory Schedule

The History tab on the inventory schedule shows the history of the routing of the inventory schedule.

Plant Clearance Officer - Plant Clearance Inventory Schedule

INFO: Plant Clearance Inventory Schedule saved as of: '2021-11-12 16:05:29'.

Header Line Item **History**

Contract Information

Contractor Property Manager

Name	Title	Location Code	Date of Action	Action(s)
Company Two	Property	13499	2021-11-08 18:00:31	Submitted

Phone Number	Email	Org Email	DSN
1234567890	dcma.lee.hq.mbx.wawfvend@mail.mil	jerolyn.r.melendez_ctr@mail.mil	

Comments

* = Required Fields, † = Conditional.



Accepting an Inventory Schedule

Click the open link next to the schedule the user wishes to view and accept, reassign or reject.

Plant Clearance Officer - Schedule Workload - Search Results

Show 10 entries

Previous 1 2 Next

Schedule Reference Number	Contract Number	Property Location State	Line Item Count	Total Acquisition Cost	Termination	DoDAAC	Document Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-UIITEST	N0038317CFP09	CA	1	1000.00	N	S2401A	Submitted	2021-10-05	1	Open
13499-SINGLEUII	DAAB0797DB400	IA	1	10.00	N	S2401A	Submitted	2021-10-05	1	Open
13499-ManualEntrySch	N0002414C5315	AR	1	100.00	Y	S2401A	Submitted	2021-10-06	0	Open

Routing Information

Plant Clearance/PCARSS: The PLCO DoDAAC may be found under block 7 of your contract. If you are not sure c

Plant Clearance Officer DoDAAC

Plant Clearance Officer

S2401A

Two, PLCO

Contractor Property Manager Comments

No Contractor Property Manager comments were found.

Comments †

[Accept](#) [Save](#) [Reject](#) [Reassign](#) [Download Excel](#) [Previous](#)

Upon review of the information contained in the incoming schedule, the PLCO user can:

- **Accept** (changes schedule to accepted status)
- **Save** (saves any changes made to schedule)
- **Reject** (rejects schedule back to contractor with email notification)
- **Reassign** (reassign schedule to another PLCO)
- **Download an Excel** copy of the Schedule
- **Previous** (returns user to schedule listing)



Accepting an Inventory Schedule

Upon acceptance of the Inventory Schedule, an email is sent to the Contractor.

Plant Clearance Officer - Plant Clearance Inventory Schedule

The Plant Clearance Inventory Schedule was successfully Accepted.

Contract Number	Contract Order Number	Prime CAGE	Schedule Reference Number
N0038317CFP09		13499	13499-UIITEST

INFO: Email sent to Contractor Property Manager: dcma.lee.hq.mbx.wawfvend@mail.mil.

INFO: Email sent to Contractor Property Manager Organizational Email: wawf_undel@ecedi.nit.disa.mil.

Inventory Schedule is now in accepted status within schedule workload folder.

Plant Clearance Officer - Schedule Workload - Search Results

Show 10 entries

Previous 1 2 Next

Schedule Reference Number	Contract Number	Property Location State	Line Item Count	Total Acquisition Cost	Termination	DoDAAC	Document Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-UIITEST	N0038317CFP09	CA	1	1000.00	N	S2401A	Accepted	2021-10-05	1	Open + Create Case



Rejecting an Inventory Schedule

If the submitted inventory schedule needs to be rejected back to the contractor, click the reject button.



Accept Save **Reject** Reassign Download Excel Previous

Upon rejection of the Inventory Schedule, an email is sent to the Contractor. The PLCO must add comments when rejecting an inventory schedule.

Plant Clearance Officer - Plant Clearance Inventory Schedule

The Plant Clearance Inventory Schedule was successfully rejected.

Contract Number	Contract Order Number	Prime CAGE	Schedule Reference Number
DAAB0797DB400	1111	13499	13499-SINGLEUII

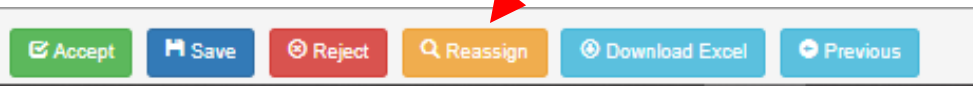
INFO: Email sent to Contractor Property Manager: doma.lee.hq.mbx.wawfvend@mail.mil.
INFO: Email sent to Contractor Property Manager Organizational Email: wawf_undel@ecedi.nit.disa.mil.

The inventory schedule is now routed back to the contractor's workload for further action.



Reassigning an Inventory Schedule

If the submitted inventory schedule needs to be reassigned to a different PLCO user, click the reassign button.



Reassign

Schedule Information

Schedule Reference Number	Update Date
13499-ManualEntrySch	2021-10-08

Routing Information

Plant Clearance Officer DoDAAC *	Plant Clearance Officer *
S2401A	Three, PLCO

Comments *

Comments are Mandatory

Reassign Return to Header

- Type in the appropriate DoDAAC
- Select PLCO using the dropdown menu
- Enter mandatory comments
- Click Reassign

An email will be sent to the contractor, as well as the sending and receiving PLCO, notifying all parties of the reassignment.





Schedule Workload Folder

Upon schedule acceptance, the user has five days to set the screener rules and establish the case. If the user does not establish the inventory schedule to a case within 5 days, a red clock icon will appear.

Plant Clearance Officer - Schedule Workload - Search Results

Show 10 entries

Previous 1 2 3 4 Next

Schedule Reference Number	Contract Number	Property Location State	Line Item Count	Total Acquisition Cost	Termination	DoDAAC	Document Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="acc"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-REASSIGN	W56HZV18D0025	MI	5	13,160.00	Y	S1002A	Accepted	2021-10-22	3	Open + Create Case
13499-FLISTEST01	F3385701D0028	IA	28	389,085.03	N	S1002A	Accepted	2021-10-19	6 	Open + Create Case
13499-TEST19102021	FA873016C0028	CO	4	56,925.00	N	S2401A	Accepted	2021-10-19	6 	Open + Create Case



Assigning Screener Rules

Once an inventory schedule is accepted, screener rules must be assigned before establishing the schedule to a case. Click the open link next to an accepted schedule.

Plant Clearance Officer - Schedule Workload - Search Results

Show 10 entries

Previous 1 Next

Schedule Reference Number	Contract Number	Property Location State	Line Item Count	Total Acquisition Cost	Termination	DoDAAC	Document Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-UIITEST	N0038317CFP09	CA	1	1000.00	N	S2401A	Accepted	2021-10-05	1	Open + Create Case

The Screener Rules tab appears on the inventory schedule once it's in accepted status.

Plant Clearance Officer - View Plant Clearance Inventory Schedule

Header Line Item **Screener Rules** History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	BOA/BPA	W56HZV16D0025		13499



Assigning Screener Rules

For items with a condition code of “SS”, the system will automatically assign a screener rule of 999 – No Screening. This can be manually changed by the PLCO if desired.

Plant Clearance Officer - View Plant Clearance Inventory Schedule

Header Line Item Screener Rules History

Contract Information

Inventory Schedule

Line Item Details

Show 25 entries

Line No.	Item Name	Item Desc.	NSN/LSN	Mfr. CAGE	Part No.	Model No.	Demil Code	Demil Integrity Code	Condition Code	Qty.	Unit Acq. Cost	Total Acq. Cost	Contractor Offer	Screener Rules	FLIS Data Populated	Action(s)
1	PIN,STRAIGHT,HEADLESS	PIN,STRAIGHT,HEADLESS	5315008170612				A	1	SS	5	5.00	25.00		999 - No Screening	Yes	View
2	RIVET,BLIND	RIVET,BLIND	5320000689988				A	1	SS	10	0.25	2.50		999 - No Screening	Yes	View
3	TEST SET,ELECTRONIC SYSTEMS	TEST SET,ELECTRONIC SYSTEMS	6625014938968				C	1	A1	1	1,500.00	1,500.00			Yes	View
4	BINOCULAR	BINOCULAR	1240013611318				D	1	A1	5	490.00	2,450.00			Yes	View

Showing 1 to 4 of 4 entries

Previous 1 Next



Assigning Screener Rules

Plant Clearance Officer - View Plant Clearance Inventory Schedule

Contract Information

Inventory Schedule

Screener Rules

This screen allows you to apply screener rules to line items in the inventory schedule.

To apply a rule to selected line items, mark the checkbox for each line item, select the rule from the Screener Rule drop-down list, and then click Apply to Selected.

To apply a rule to all blank line items simultaneously, select the rule from the Screener Rule drop-down list, and then click Apply to Blank.

To apply a rule to ALL line items simultaneously, select the rule from the drop-down list, and then click Apply to All. Note that any line items with a screener rule applied will be highlighted in yellow.

Press the Apply Screener Rules button at the bottom to save the Screener Rules applied.

Screening Rules

- 001 – Standard Screening (DoD for 20 days, followed by GSA screening for 26 days)
- 002 – Special Screening (DoD only for 20 days)
- 006 – GSA only screening for 26 days
- 999 – No Screening

Select

- Select
- 001 - Standard Screening (DoD for 20 days, followed by GSA for 26 days)
- 002 - Special Screening (DoD for 20 days)
- 006 - GSA-Only Screening (GSA for 26 days)
- 999 - No Screening

Apply to Selected Apply to Blank Apply to All

Select	Line ID	Line No.	Item Name	Item Desc.	Demil Code	Demil Integrity Code	Condition Code	Screener Rules
<input type="checkbox"/>	244813	1	ITEM NAME	ITEM DESCRIPTION	A	1	A1	

Showing 1 to 1 of 1 entries

Apply Screener Rules Unaccept Create Case Download Excel Previous



Assigning Screener Rules

Utilize the “Apply to Selected”, “Apply to Blank” and “Apply to All” buttons, to assign a screener rule to each item on the inventory schedule.

The screenshot displays a software interface for assigning screener rules. At the top left, a dropdown menu is open, showing a list of screener rules: 001 - Standard Screening (DoD for 20 days, followed by GSA for 20 days), 002 - Special Screening (DoD for 20 days), 006 - GSA-Only Screening (GSA for 20 days), and 999 - No Screening. To the right of the dropdown, three buttons are highlighted with a red box: "Apply to Selected", "Apply to Blank", and "Apply to All". Below this, a table lists inventory items. The first row is highlighted with an orange border. A red arrow points to a checkbox in the first column of this row. At the bottom of the interface, a row of buttons includes "Apply Screener Rules", "Unaccept", "Create Case", "Download Excel", and "Previous". A red arrow points to the "Apply Screener Rules" button.

Select	Line ID	Line No.	Item Name	Item Desc.	Demil Code	Demil Integrity Code	Condition Code	Screener Rules
<input type="checkbox"/>	244813	1	ITEM NAME	ITEM DESCRIPTION	A	1	A1	

****IMPORTANT STEP**** Once you’ve applied the appropriate screener rule to each line item on the schedule, click the “Apply Screener Rule” button to save the screener rule assignments.



Establishing a Case

Once Screener Rules have been applied, click the **Create Case** button to proceed with creating the case. If the user needs to clear the screener rules due to an error, they can click the **Clear All Applied Rules** button.

Plant Clearance Officer - View Plant Clearance Inventory Schedule

Screener Rules have been applied to line items.

Header Line Item Screener Rules Documentation History

Contract Information

Inventory Schedule

Screener Rules

This screen allows you to apply screener rules to line items in the inventory schedule.

To apply a rule to selected line items, mark the checkbox for each line item, select the rule from the Screener Rule drop-down list, and then click Apply to Selected.

To apply a rule to all blank line items simultaneously, select the rule from the Screener Rule drop-down list, and then click Apply to Blank.

To apply a rule to ALL line items simultaneously, select the rule from the drop-down list, and then click Apply to All. Note that any line items with a screener rule already applied will be overwritten with the newly selected screener rule.

Press the Apply Screener Rules button at the bottom to save the Screener Rules applied.

001 - Standard Screening (DoD for 20 days, followed by GSA for 26 days)

Apply to Selected Apply to Blank Apply to All **Clear All Applied Rules**

Show 10 entries Previous 1 Next

Select	Line ID	Line No.	Item Name	Item Desc.	Demil Code	Demil Integrity Code	Condition Code	Screener Rules
<input type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter
<input checked="" type="checkbox"/>	244813	1	ITEM NAME	ITEM DESCRIPTION	A	1	A1	001 - Standard Screening

Showing 1 to 1 of 1 entries Previous 1 Next

Apply Screener Rules Unaccept **Create Case** Download Excel Previous



Establishing a Case

Fill in the required information and click the Establish Case button.

Case Information

Case DoDAAC *

S2401A

Case Type

Section 2 Contract

Service / Agency *

DEPT OF THE NAVY

Administrative Agency *

S2401A

Remarks

Remarks text area



Automated email is sent to the Contractor regarding case establishment.

Plant Clearance Officer - Plant Clearance Case

The Plant Clearance Case was successfully established.

Contract Number	Contract Order Number	Prime CAGE	Case Number
N0038317CFP09		13499	S2401A-001321

INFO: Email sent to Contractor Property Manager: doma.lee.hq.mbx.wawfvend@mail.mil.

INFO: Email sent to Contractor Property Manager Organizational Email: wawf_undel@ocedi.nit.disa.mil.



Case Workload Screen



Case Workload screen shows all established cases. PLCOs can use the filter row to narrow results or the arrows to order the results. Click on View to open the case.

Plant Clearance Officer - Case Workload - Search Results

Show entries

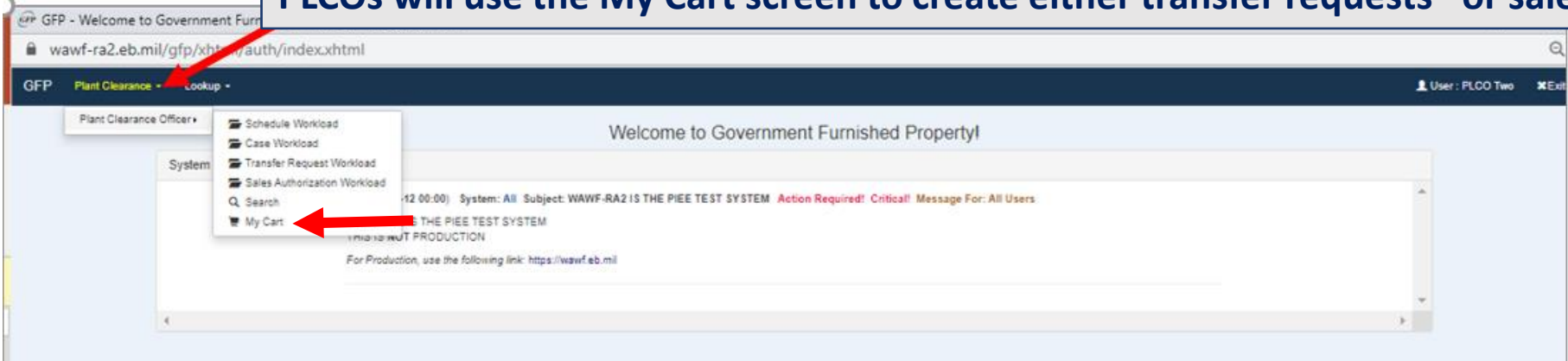
Case Number	Schedule Reference Number	Contract Number	Prime Contractor Name	Prime CAGE	Line Item Count	Total Acquisition Cost	Termination	Case Status	Date Established	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
S2401A-000121	13499-28SEPT	N0001914C0032	ROCKWELL COLLINS, INC.	13499	4	34300.00	Y	Established	2021-09-29	9	View
S2401A-001021	13499-FLISTEST	N6449820D4000	ROCKWELL COLLINS, INC.	13499	1	25000.00	N	Established	2021-10-01	7	View
S5102A-000221	13499-KMYPI10	FA880615C0001	ROCKWELL COLLINS, INC.	13499	04	64224.48	N	Established	2021-10-01	7	View
S2401A-000821	13499-KMYTEST1	F3365701D0026	ROCKWELL COLLINS, INC.	13499	28	369085.03	N	Established	2021-09-30	8	View
S2401A-000421	13499-KMYTEST4	F3365702H2016	ROCKWELL COLLINS, INC.	13499	26	218206.00	N	Established	2021-09-30	8	View
S2401A-000721	13499-KMYTEST8	F3365702H2016	ROCKWELL COLLINS, INC.	13499	26	218206.00	N	Established	2021-09-30	8	View
S2401A-000521	13499-SERIALIZEDQTY10	N0001904C0014	ROCKWELL COLLINS, INC.	13499	1	5000.00	N	Established	2021-09-30	8	View
S2401A-001321	13499-UIITEST	N0038317CFP09	ROCKWELL COLLINS, INC.	13499	1	1000.00	N	Established	2021-10-08	0	View

Showing 1 to 8 of 8 entries

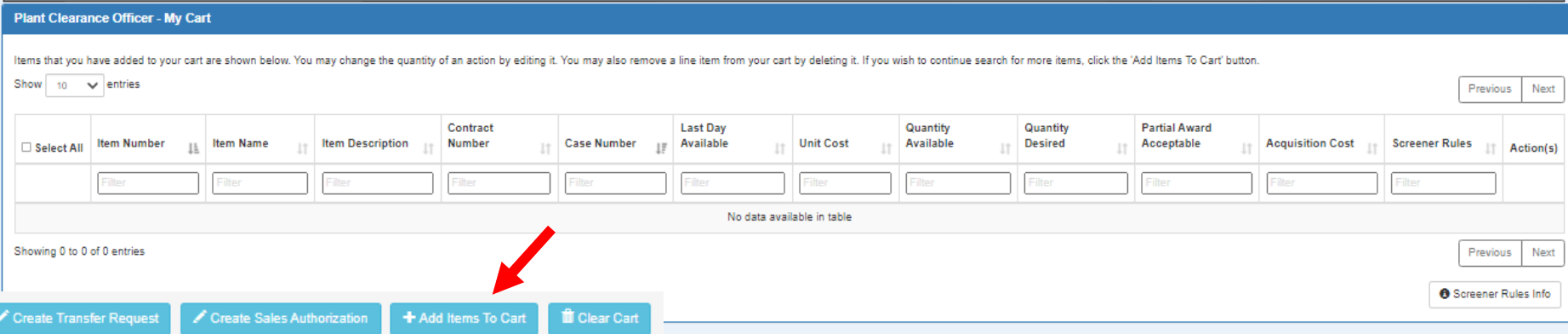


My Cart – Transfer Requests or Sales

PLCOs will use the My Cart screen to create either transfer requests* or sales.



Click on Add Items to Cart to search for items to add to a transfer request or sale.



* "Transfer requests" within the Plant Clearance Capability are what was referred to as "Requisitions" within PCARSS.



My Cart – Transfer Requests or Sales

Using the search screen, locate the items to be applied to a transfer request or sale.

Plant Clearance Officer - Inventory Search Criteria

You are required to fill in at least one input field.

Case Number	Case Establish Date (Start)	Case Establish Date (End)
<input type="text"/>	<input type="text" value="2021-09-28"/>	<input type="text" value="2021-10-08"/>
Contract Number	Contract Order Number	Schedule Reference Number
<input type="text"/>	<input type="text"/>	<input type="text"/>
Item Name	Item Description	
<input type="text"/>	<input type="text"/>	
FSC	LSN	
<input type="text"/>	<input type="text"/>	
NSN	Part No.	
<input type="text"/>	<input type="text"/>	
Property Classification	Condition Code	
<input type="text"/>	<input type="text"/>	
Manufacturer Name	Manufacturer CAGE	Contractor CAGE
<input type="text"/>	<input type="text"/>	<input type="text"/>
Plant Clearance Officer Last Name	<input type="text"/>	



My Cart – Transfer Requests or Sales

The results of your search criteria are displayed. Use the check boxes to select the items, and click the Add Items to Cart button. Quantity desired will prepopulate with the entire quantity, but the user can manually change the quantity if desired.

Plant Clearance Officer - Inventory Search Results

You will see available items in our inventory. For the screener, the last day available is 21 days after case is established.

Show entries

Previous 1 2 3 4 5 ... 18 Next

<input type="checkbox"/> Select All	Case Number	Schedule Number	Item Number	Item Name	Item Description	Contract Number	Last Day Available	Unit Cost	Quantity Available	Quantity Desired	Partial Award Acceptable
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		
<input type="checkbox"/>	S2401A-000121	13499-28SEPT	4	Computer	Desktop Tower	N0001914C0032	2021/10/19	800	1	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/>	S2401A-000121	13499-28SEPT	1	Computer	Dell Laptop Computer	N0001914C0032	2021/10/19	500	50	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/>	S2401A-000121	13499-28SEPT	2	Computer	Alarm	N0001914C0032	2021/10/19	650	10	<input type="text"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	S2401A-000421	13499-KMYTEST4	1	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text" value="1"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	S2401A-000421	13499-KMYTEST4	2	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text" value="1"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	S2401A-000421	13499-KMYTEST4	3	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text" value="1"/>	<input type="checkbox"/>
<input type="checkbox"/>	S2401A-000421	13499-KMYTEST4	4	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/>	S2401A-000421	13499-KMYTEST4	5	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/>	S2401A-000421	13499-KMYTEST4	6	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text"/>	<input type="checkbox"/>
<input type="checkbox"/>	S2401A-000421	13499-KMYTEST4	7	HORN ASSY	HORN ASSY ORD-DP-200299	F3365702H2016	2021/10/20	3884	1	<input type="text"/>	<input type="checkbox"/>

Showing 1 to 17 of 17 entries

Previous 1 2 3 4 5 ... 18 Next



My Cart – Transfer Requests or Sales

Plant Clearance Officer - My Cart

Items that you have added to your cart are shown below. You may change the quantity of an action by editing it. You may also remove a line item from your cart by deleting it. If you wish to continue search for more items, click the 'Add Items To Cart' button.

Show entries

Previous **1** Next

<input checked="" type="checkbox"/> Select All	Item Number	Item Name	Item Description	Contract Number	Case Number	Last Day Available	Unit Cost	Quantity Available	Quantity Desired	Partial Award Acceptable	Acquisition Cost	Screeener Rules	Action(s)
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
<input checked="" type="checkbox"/>	1	HORN ASSY	HORN ASSY ORD-DP-200299	F3385702H2016	S2401A-000421	2021/10/20	3884	1	1	No	3884	001 - Standard Screening	Edit Delete
<input checked="" type="checkbox"/>	2	HORN ASSY	HORN ASSY ORD-DP-200299	F3385702H2016	S2401A-000421	2021/10/20	3884	1	1	No	3884	001 - Standard Screening	Edit Delete
<input checked="" type="checkbox"/>	3	HORN ASSY	HORN ASSY ORD-DP-200299	F3385702H2016	S2401A-000421	2021/10/20	3884	1	1	No	3884	001 - Standard Screening	Edit Delete

Showing 1 to 3 of 3 entries

Previous **1** Next

[Screeener Rules Info](#)

[Create Transfer Request](#)

[Create Sales Authorization](#)

[+ Add Items To Cart](#)

[Clear Cart](#)

Once items are added to My Cart, use the select boxes to select the items, then click on either the Create a Transfer Request button or the Create Sales Authorization button. Or, the PLCO can click the Add Items to Cart button to return to the search screen and add additional items to the cart. The PLCO can clear all items from the cart by click the Clear Cart button.

The PLCO may create a transfer request or sale at any time within the lifecycle of a case.



Creating a Transfer Request

The Create Transfer Request screen contains a header tab and a line item tab. PLCO will fill in the appropriate information for the header tab. If the requestor has a DoDAAC, the DoDAAC will auto populate the Org Name, Address, Country, State, City and Zip Code.

The screenshot shows the 'Create Transfer Request' form. At the top, there are two tabs: 'Header' and 'Line Item'. Two red arrows point to these tabs. The form is divided into several sections:

- Requestor (From)**: This section contains two input fields: 'DoDAAC' and 'Org Name'.
- Address**: This section contains two input fields: 'Address 1' and 'Address 2'.
- Country**: A dropdown menu with the text '--- Please Select ---' and a downward arrow.
- City**: An input field.
- Zip Code**: An input field.
- POC Name ***: An input field containing the text 'PLCO Two'.
- POC Phone ***: An input field containing the text '1234567890'.
- POC Email**: An input field containing the text 'dcma.lee.hq.mbx.wawfvend@mail.mil'.



Creating a Transfer Request

Ship To

DoDAAC * Name * Mark For

Address -

Address 1 * Address 2

Country * City * Zip Code *

POC Name * POC Phone * POC Email

Additional Information

Packaging, Crating & Handling Appropriations * Transportation Appropriations * Date Material Req'd *

GSA Transfer Order Number

Requestor Remarks

Populate the "Ship to" information. By clicking "Same as From" the system will replicate the Requestor (From) information. When all required fields are populated, click the Submit button.



Approving a Transfer Request

wawf-ra2.eb.mil/gfp/xhtml/auth/plant/TransferRequestSuccess.xhtml

GFP Plant Clearance - Lookup - User : PLCO Two

Plant Clearance Officer - trans

- Schedule Workload
- Case Workload
- Transfer Request Workload
- Sales Authorization Workload
- Search
- My Cart

Show 10 entries

Transfer Request Number	Case Number	Schedule Number	Transfer Request Date	Status	Action(s)	
13499-R00009	F3385702H2018	S2401A-000421	13499-KMYTEST4	10-08-2021	Submitted	Open

Showing 1 to 1 of 1 entries

If the PLCO is creating a transfer request on behalf of the requestor, or from a GSA transfer request, upon submission, the transfer request will be in the PLCO's transfer request workload. They will go to the Transfer Request workload in order to approve the transfer request.

If a DOD Screener creates a transfer request for items within a PLCO workload, the PLCO will get an email notification of the pending transfer request and will navigate to the Transfer Request workload in order to approve or reject the pending transfer request.

Click on Open to view the pending transfer request.



Approving a Transfer Request

Plant Clearance Officer - Approve / Reject Transfer Request

Header Line Item History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	FIRM FIXED PRICE	F3385702H2016		13499

Case Information

Case Number	Case DoDAAC	Case Type	Plant Clearance Officer
S2401A-000421	S2401A	Section 2 Contract	PLCO Two

Transfer Request Number	Create Date
13499-R00009	2021-10-08 15:49:24

Requestor (From)

DoDAAC

S2401A

Org Name

DCMA TWIN CITIES

Address +

POC Name *

PLCO Two

POC Phone *

1234567890

POC Email

dcm.lee.hq.mbx.wawfvend@mail.mil

Approve Reject Cancel Request Previous Print Transfer Request

PLCO can review the header information, then click on the line item tab to review the line item information.



Approving a Transfer Request

Plant Clearance Officer - Approve / Reject Transfer Request

Header Line Item History

Line Item Details

Please select all line items you wish to approve. A Disposition Code is required when approving the transfer request.

Disposition Codes

Show 10 entries

<input type="checkbox"/> Select All	Case Number	Sche Num
<input type="checkbox"/>	S1002A-002121	13499 KMYN

- UA - Transfer to Army
- UF - Transfer to Air Force
- UG - Transfer to Other DOD Agency
- UM - Transfer to Marine Corps
- UQ - Transfer to Navy
- UN - Transfer to NASA
- UO - Transfer to Other Government Agency
- ON - Donation to Non-Profit
- OU - Donation to Higher Education Institution
- OH - Donation to Historical Black Colleges/Universities
- OS - Donation to K-12 Schools
- OW - Donation via the Stevenson-Wylder Innovation Act
- OO - Donation to Other

PLCO will use the check boxes to select the items, and apply the appropriate disposition code by using the dropdown menu.

Quantity Available	Unit Cost	Quantity Desired	Quantity Approved	Acquisition Cost	Assign Ulls/ISNs	Action(s)
5	40.50	5	3	121.50		View



The PLCO may approve a partial quantity of the line item by typing the quantity approved into the Quantity Approved Field. If nothing is typed into the field, the system will default to the entire quantity of the line item.

* = Required Fields.



Approving a Transfer Request

The PLCO must also assign the Serial Numbers/UII for the items being transferred if applicable. If the item has SN/UII assigned, a tag icon will appear in the appropriate column. Click on the tag.

<input type="checkbox"/> Select All	Case Number	Schedule Number	Item Number	Item Name	Item Description	Partial Award Acceptable	Quantity Available	Unit Cost	Quantity Desired	Quantity Approved	Acquisition Cost	Assign UIIs/ISNs	Action(s)
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>				
<input checked="" type="checkbox"/>	S1002A-002121	13499-KMYNOV92021	3	ELECTRON TUBE	ELECTRON TUBE	No	5	40.50	5	<input type="text" value="3"/>	121.50		

A pop-up window will appear allowing the user to select which SN/UII should be transferred.

The screenshot shows the 'Plant Clearance Officer - Approve / Reject Transfer Request' interface. A pop-up window titled 'Assign Unique Identifiers and Item Serial Numbers' is displayed. The pop-up contains a table with columns for 'Select', 'Item Serial Number', and 'Status'. The table lists five items with their serial numbers and status. The first three items are selected with checkboxes. The 'Save' and 'Cancel' buttons are at the bottom of the pop-up. A red arrow points to the 'Line Item Details' section in the background, and another red arrow points to the 'Save' button in the pop-up.

Select	Item Serial Number	Status
<input checked="" type="checkbox"/>	45678	Available
<input type="checkbox"/>	56789	Available
<input checked="" type="checkbox"/>	67890	Available
<input checked="" type="checkbox"/>	78901	Available
<input type="checkbox"/>	89012	Available



Approving a Transfer Request

Once the PLCO has selected the appropriate disposition code on the line item tab, the desired quantity to approve and the SN/UII when applicable, the PLCO will navigate back to the header page, then click the Approve button.

Plant Clearance Officer - Approve / Reject Transfer Request

Header Line Item History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	FIRM FIXED PRICE	F3365702H2016		13499

Case Information

Case Number	Case DoDAAC	Case Type	Plant Clearance Officer
S2401A-000421	S2401A	Section 2 Contract	PLCO Two

Transfer Request Number: 13499-R00009
Create Date: 2021-10-08 15:49:24

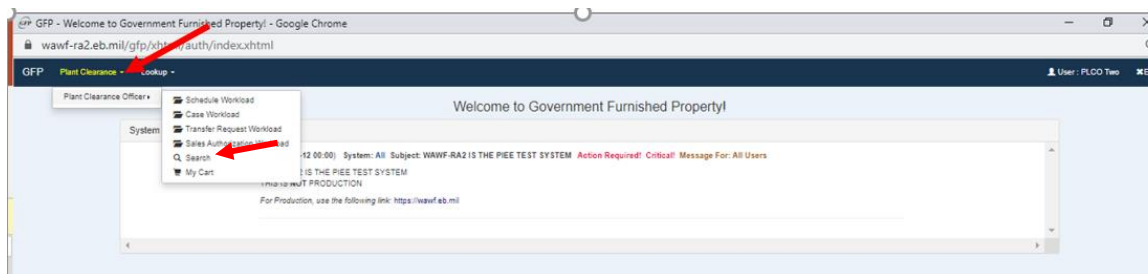
Requestor (From)

DoDAAC: S2401A	Org Name: DCMA TWIN CITIES	
Address +		
POC Name *	POC Phone *	POC Email

Approve Reject Cancel Request Previous



Viewing a Transfer Request – Search Page



Once a transfer request is approved or rejected, it is no longer visible from the Transfer Request workload page. The Transfer Request workload page only shows transfer requests that are submitted to the PLCO pending approval/rejection. In order to see all of the PLCO's transfer requests, navigate to the search screen. Click on the radio button for transfer requests and search by the PLCO last name.

Plant Clearance Officer - Search Criteria

Please select the type of Plant Clearance Document to search for: *

- Inventory Schedule
- Case
- Transfer Request
- Sales Authorization

Contract Number

Contract Order Number

Transfer Request Number

Case Number

Schedule Reference Number

Prime CAGE

Alternative Schedule Reference Number

PLCO DoDAAC

Property Location CAGE Code

Status

Plant Clearance Officer First Name

Plant Clearance Officer Last Name

Date Submitted Start

Date Submitted End

Date Established Start

Date Established End

Q Search

Click to search in at least one input field.



Viewing a Transfer Request – Search Page

This will show the PLCO all of their transfer requests and the status of that transfer request.

Plant Clearance Officer - Search Results - Transfer Request

Show 10 entries

Previous 1 2 3 4 Next

Transfer Request Number	Case Number	Schedule Reference Number	Contract Number	Contract Order Number	Prime CAGE Code	Property Location CAGE Code	Plant Clearance Officer	Status	Submitted Date	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-R00111	S1002A-000921	13499-SUBKTRTest	HQ014712D0003		13499	5D177	PLCO TWO	Rejected	2021-11-10	0	View
13499-R00110	S1002A-001421	13499-KMYNOV12021C	DAAB0703DB008		13499	13499	PLCO TWO	Approved	2021-11-10	0	View
13499-R00112	S1002A-001521	13499-KMYNOV12021D	F3365701D0026		13499	13499	PLCO TWO	Approved	2021-11-10	0	View
13499-R00107	S1002A-000821	13499-KMY20OCT2021	W56HZV16D0025		13499	7W356	PLCO TWO	Approved	2021-11-09	1	View
13499-R00108	S1002A-000821	13499-KMY20OCT2021	W56HZV16D0025		13499	7W356	PLCO TWO	Cancelled	2021-11-09	1	View
13499-R00109	S1002A-002121	13499-KMYNOV92021	SUK12A15C0001		13499	13499	PLCO TWO	Approved	2021-11-09	1	View
13499-R00101	S1002A-000221	13499-TERMINV01	FA854012C0004		13499	9Y507	PLCO TWO	Submitted	2021-11-04	6	Open



Viewing a Transfer Request – Disposition Page

The PLCO can view and navigate to a transfer request from the disposition page for the case, which will be shown in detail on subsequent slides. The transfer request number will appear in the Transfer #/Sale# column on the disposition page as a link. Clicking the transfer request number will navigate the PLCO to the Transfer Request page. The disposition code for the sale will also appear in the Disposition Code column. It's important to note that the transfer request and associated disposition code will not appear on the disposition page until the transfer request has been approved by the PLCO.

Show entries Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign Ulls/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	OU		Transfer: 13499-R00009	<input type="button" value="View Remarks"/>	Disposition Code Assigned
<input type="checkbox"/>	2	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	OU		Transfer: 13499-R00009	<input type="button" value="View Remarks"/>	Disposition Code Assigned
<input type="checkbox"/>	3	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	OU		Transfer: 13499-R00009	<input type="button" value="View Remarks"/>	Disposition Code Assigned
	4	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1					PLCO Action Needed
	5	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1					PLCO Action Needed
	6	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1					PLCO Action Needed



Rejecting a Transfer Request

Ship To

DoDAAC *	Name *	Mark For
S2401A	DCMA TWIN CITIES	

Address +

POC Name *	POC Phone *	POC Email
PLCO Two	1234567890	dcm.lee.hq.mbx.wawfvend@mail.mil

Additional Information

Packaging, Crating & Handling Appropriations *	Transportation Appropriations *	Date Material Req'd *
N/A	TA1425	2021-10-29 00:00:00

GSA Transfer Order Number

Comments

THESE ARE MY REJECTION COMMENTS.

* = Required Fields.

[Approve](#) [Reject](#) [Cancel Request](#) [Previous](#) [Print Transfer Request](#)

The PLCO will open the pending Transfer Request from their Transfer Request Workload. After review of the transfer request, if the PLCO wants to reject the transfer request, click the Reject button. Comments are required when rejecting a transfer request.



Canceling a Transfer Request

Ship To

DoDAAC *	Name *	Mark For
S2401A	DCMA TWIN CITIES	

Address +

POC Name *	POC Phone *	POC Email
PLCO Two	1234567890	dcma.lee.hq.mbx.wawfvend@mail.mil

Additional Information

Packaging, Crating & Handling Appropriations *	Transportation Appropriations *	Date Material Req'd *
N/A	TA1425	2021-10-29 00:00:00

GSA Transfer Order Number

Comments

THESE ARE MY REJECTION COMMENTS.

* = Required Fields.

[Approve](#) [Reject](#) [Cancel Request](#) [Previous](#) [Print Transfer Request](#)

If they PLCO created the transfer request in error, prior to approving the request, they can click on Cancel Request.



Deleting a Transfer Request

Plant Clearance Officer - Plant Clearance Transfer Request

Header Line Item History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	BOA/BPA	W56HZV16D0025		13499

Case Information

Case Number	Case DoDAAC	Case Type	Plant Clearance Officer
S1002A-000821	S1002A	Other	PLCO TWO

Header Information

Transfer Request Number	Create Date
13499-R00107	2021-11-09 16:40:29

Requestor (From)

Previous

Delete

Once the Transfer Request is in approved status, the PLCO has the option to delete the transfer request. Doing so will remove the disposition code from the associated items.



Creating a Sale

The PLCO will add the appropriate items to their cart on the My Cart screen. Select the applicable items and click on Create Sales Authorization button.

Plant Clearance Officer - My Cart

Items that you have added to your cart are shown below. You may change the quantity of an action by editing it. You may also remove a line item from your cart by deleting it. If you wish to continue search for more items, click the 'Add Items To Cart' button.

Show 10 entries

Previous 1 Next

<input checked="" type="checkbox"/> Select All	Item Number	Item Name	Item Description	Contract Number	Case Number	Last Day Available	Unit Cost	Quantity Available	Quantity Desired	Partial Award Acceptable	Acquisition Cost	Screening Rules	Action(s)
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
<input checked="" type="checkbox"/>	1	TRK UTL 10000 M1097	TRK UTL 10000 M1097	W52P1J19D0044	S2401A-104721	2021/11/22	15,000.00	2	1	No	15,000.00	002 - Special Screening	Edit Delete
<input checked="" type="checkbox"/>	2	CONTROL PANEL, COMMANDER	CONTROL PANEL, COMMANDER	W52P1J19D0044	S2401A-104721	2021/11/22	1,500.00	2	1	No	1,500.00	002 - Special Screening	Edit Delete
<input checked="" type="checkbox"/>	3	CONTROL BOX,ELECTRICAL ARMAMENT	CONTROL BOX,ELECTRICAL ARMAMENT	W52P1J19D0044	S2401A-104721	2021/11/22	500.00	2	1	No	500.00	002 - Special Screening	Edit Delete

Showing 1 to 3 of 3 entries

Previous 1 Next

[Screening Rules Info](#)

[Create Transfer Request](#)

[Create Sales Authorization](#)

[+ Add Items To Cart](#)

[Clear Cart](#)

Items grouped together on a sale must share common characteristics – Prime Cage code must match; Property Location must match; and items must all be allocable to the same PLCO. Sales can contain items from multiple cases if the previously stated criteria are met.



Sales Summary Screen

Once the PLCO clicks the Create Sales Authorization button on the My Cart screen, it will bring you to a Sales Summary Page. The first step in the sales process is to divide the items into lots. PLCO can divide items in to multiple lots or assign all items to one lot.

Plant Clearance Officer - Create Sales Authorization

Sale Summary

Status

Draft

Prime CAGE

13499

Sales Number

9-S00113

Property Location

FORNNEY LOG LINE INC

Disposition Code

---Please Select---

3. Click Assign Lots

1. Type in Lot Name

Assign Lots

Type in Lot name

Show 100 entries

Previous 1 Next

Select	Case Number	Schedule Number	Line No.	Item Name	Item Desc.	Lot Assigned	Qty.	Assign Ulls/ISNs	Acquisition Cost	Award
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	S2401A-104721	13499-KMYNOV22021B	1	TRK UTL 10000 M1097	TRK UTL 10000 M1097		1	Assign Ulls/ISNs	15000	
<input type="checkbox"/>	S2401A-104721	13499-KMYNOV22021B	2	CONTROL PANEL, COMMANDER	CONTROL PANEL, COMMANDER		1	Assign Ulls/ISNs	1500	
<input type="checkbox"/>	S2401A-104721	13499-KMYNOV22021B	3	CONTROL BOX,ELECTRICAL ARMAMENT	CONTROL BOX,ELECTRICAL ARMAMENT		1	Assign Ulls/ISNs	500	

Showing 1 to 3 of 3 entries

2. Select items for the Lot

* = Required Fields.

Previous 1 Next



Sales Summary Screen

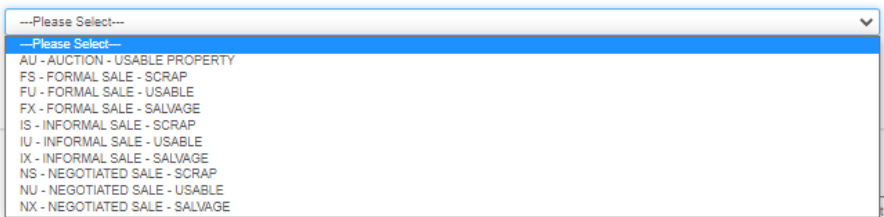
Once the lots are assigned, they will appear in the Lot Assigned column. The PLCO will then select the disposition code which indicates the type of sale that is being conducted.

Plant Clearance Officer - Create Sales Authorization

INFO: Plant Clearance Sales Authorization saved as of '2021/11/02 14:16:30'

Sale Summary

Status: Draft
Sales Number: 13499-S00113
Prime CAGE: 13499
Property Location: ROCKWELL COLLINS, INC.

Disposition Code: 

Assign Lots: Type in Lot name; check boxes, click assign lots

Show 100 entries

Select	Case Number	Schedule Number	Line No.	Item Name	Item Desc.	Lot Assigned	Assign Ulls/ISNs	Acquisition Cost	Award
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	S2401A-104721	13499-KMYNOV22021B	1	TRK UTL 10000 M1097	TRK UTL 10000 M1097	Lot 1 - ABC		15000	
<input type="checkbox"/>	S2401A-104721	13499-KMYNOV22021B	2	CONTROL PANEL, COMMANDER	CONTROL PANEL, COMMANDER	Lot 1 - ABC		1500	
<input type="checkbox"/>	S2401A-104721	13499-KMYNOV22021B	3	CONTROL BOX,ELECTRICAL ARMAMENT	CONTROL BOX,ELECTRICAL ARMAMENT	Lot 1 - ABC		500	

Showing 1 to 3 of 3 entries

* = Required Fields.

Previous 1 Next



Sales Summary Screen

Once the lots are assigned and the disposition code selected, if the items have UII or Serial Numbers, the PLCO may need to indicate which UII/SN needs to be associated to the sale if applicable. Click on the Assign UIIs/SNs link. A pop-up window will appear allowing the PLCO to select which UII/SN to apply to the sale. If the entire quantity of the line item is associated with the sale, the system will automatically select all the SN/UII.

GFP Plant Clearance - Admin - Lookup - User: PLCO TWO

Plant Clearance Officer - Create Sales Authorization

Sale Summary

Status
Draft
Prime CAGE
13499

Assign Unique Identifiers and Item Serial Numbers

Select	Item Serial Number	Status
<input checked="" type="checkbox"/>	789123	Available
<input type="checkbox"/>	123456	Available

Save Cancel

Assign Lots Type in Lot name, check boxes, click assign lots

Show 100 entries Previous 1 Next

Select	Case Number	Schedule Number	Line No.	Item Name	Item Desc.	Lot Assigned	Qty.	Assign UIIs/SNs	Acquisition Cost	Award
	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		<input type="text"/>	<input type="text"/>
	S2401A-104721	13499-KMYNOV22021B	1	TRK UTL 10000 M1097	TRK UTL 10000 M1097	Lot 1 - ABC	1	Assign UIIs/SNs	15000	
	S2401A-104721	13499-KMYNOV22021B	2	CONTROL PANEL, COMMANDER	CONTROL PANEL, COMMANDER	Lot 1 - ABC	1	Assign UIIs/SNs	1500	
	S2401A-104721	13499-KMYNOV22021B	3	CONTROL BOX,ELECTRICAL ARMAMENT	CONTROL BOX,ELECTRICAL ARMAMENT	Lot 1 - ABC	1	Assign UIIs/SNs	500	

Showing 1 to 3 of 3 entries Previous 1 Next

* = Required Fields.



Sales Summary Screen

After assigning the UII/SN, the pop-up window disappears and the Assign UII/SN column will now show the user that they can either view the assigned UII/SN or they can Unassign the UII/SN. The PLCO will be required to click into each LI which has a UII/SN to assign the appropriate value if the entire quantity is not selected. When all assignments are complete, click Save.

Sale Summary

Status: Draft
Sales Number: 13499-S00113
Disposition Code: ---Please Select---

Prime CAGE: 13499
Property Location: ROCKWELL COLLINS, INC.

Assign Lots: Type in Lot name; check boxes, click assign lots

Show 100 entries

Select	Case Number	Schedule Number	Line No.	Item Name	Item Desc.	Lot Assigned	Qty.	Assign UII/ISNs	Acquisition Cost	Award
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	S2401A-104721	13499-KMYNOV22021B	1	TRK UTL 10000 M1097	TRK UTL 10000 M1097	Lot 1 - ABC	1	View UII/ISNs Unassign UII/ISNs	15000	
	S2401A-104721	13499-KMYNOV22021B	2	CONTROL PANEL, COMMANDER	CONTROL PANEL, COMMANDER	Lot 1 - ABC	1	Assign UII/ISNs	1500	
	S2401A-104721	13499-KMYNOV22021B	3	CONTROL BOX,ELECTRICAL,ARMAMENT	CONTROL BOX,ELECTRICAL,ARMAMENT	Lot 1 - ABC	1	Assign UII/ISNs	500	

Showing 1 to 3 of 3 entries

* = Required Fields.





Sales Summary Screen

Once the lots have been assigned, the disposition code assigned, and all of the applicable UII/SNs have been assigned, and the PLCO clicks save, the sale will change from a draft status to Sale Pending status. When that happens, two new tabs will appear: Award Information and Documentation.

Plant Clearance Officer - Create Sales Authorization

INFO: Plant Clearance Sales Authorization created as of: 2/27/2012 14:28:29

Sale Summary | Award Information | Documentation

Status
Sale Pending

Sales Number: 13499-S00113
Disposition Code: NU

Prime CAGE: 13499
Property Location: ROCKWELL COLLINS, INC.

Show 100 entries

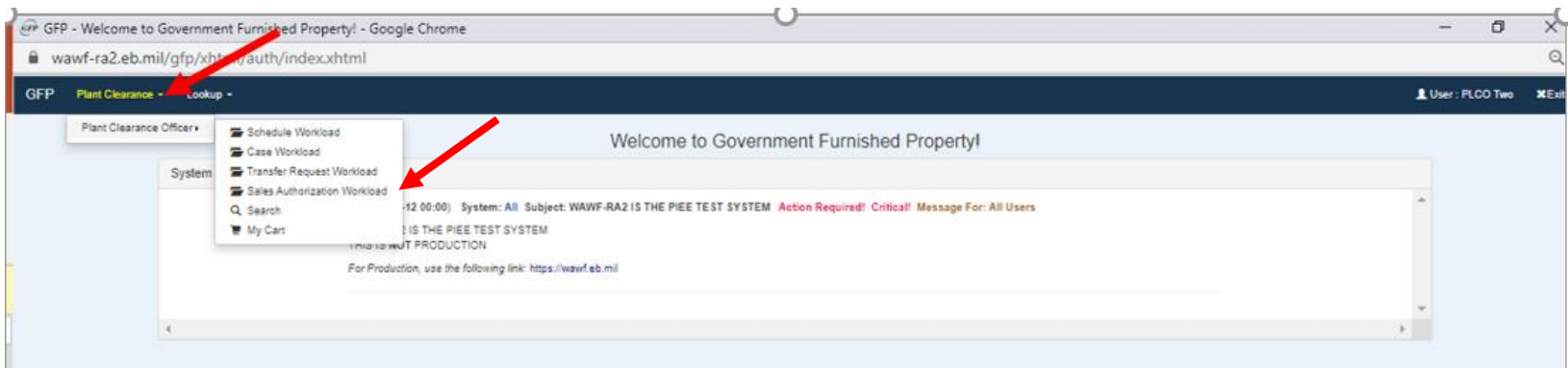
Select	Case Number	Schedule Number	Line No.	Item Name	Item Desc.	Lot Assigned	Qty.	Assign UIIs/SNs	Acquisition Cost	Award
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	S2401A-104721	13499-KMYNOV22021B	1	TRK UTL 10000 M1097	TRK UTL 10000 M1097	Lot 1 - ABC	1	View UIIs/SNs	15000	
	S2401A-104721	13499-KMYNOV22021B	2	CONTROL PANEL, COMMANDER	CONTROL PANEL, COMMANDER	Lot 1 - ABC	1	View UIIs/SNs	1500	
	S2401A-104721	13499-KMYNOV22021B	3	CONTROL BOX,ELECTRICAL ARMAMENT	CONTROL BOX,ELECTRICAL ARMAMENT	Lot 1 - ABC	1	View UIIs/SNs	500	

Showing 1 to 3 of 3 entries

* = Required Fields.



Sales Authorization Workload Folder



All sales will appear in the PLCOs Sales Authorization Workload folder. The PLCO can open the sale at anytime by clicking the Open link.

Plant Clearance Officer - Sales Authorization Workload - Search Results

Show 10 entries Previous 1 Next

Sales Number	Case Number(s)	Sales Authorization Date	Status	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
13499-S00002	S2401A-000221	2021-09-29 20:55:49	Sale Closed	Open
13499-S00003	S2401A-000321	2021-09-29 21:21:15	Sale Closed	Open
13499-S00004	S2401A-000321	2021-09-29 21:28:59	Sale Closed	Open
13499-S00001	S2401A-000121	2021-09-29 17:16:28	Sale Pending	Open
13499-S00005	S2401A-000521	2021-09-30 15:57:07	Sale Pending	Open
13499-S00006	S2401A-000721, S2401A-000821	2021-10-01 16:18:50	Sale Pending	Open
13499-S00011	S2401A-000121	2021-10-12 20:08:23	Sale Pending	Open

Showing 1 to 7 of 7 entries Previous 1 Next



Viewing a Sale – Disposition Page

The PLCO can also view and navigate to a sale from the disposition page for the case, which will be shown in detail on subsequent slides. The sale number will appear in the Transfer #/Sale# column on the disposition page as a link. Clicking the sales number will navigate the PLCO to the sales authorization page. The disposition code for the sale will also appear in the disposition code column. It's important to note that draft sales will not appear on the disposition page. The sale will not appear on the disposition page until it is in Sale Pending status.

Show entries Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign Ulls/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	Computer	Dell Laptop Computer	A 1	A1	50	AU		Sale: 13499-S00011		Disposition Code Assigned
<input type="checkbox"/>	2	Computer	Alarm	Q 3	A4					<input type="button" value="View Remarks"/>	Sale Attempted; No Successful Bidders
<input type="checkbox"/>	2	Computer	Alarm	Q 3	A4	10	AU		Sale: 13499-S00011		Disposition Code Assigned
<input type="checkbox"/>	3	Computer	Computer	I	HX	10	NS		Sale: 13499-S00001		Disposition Code Assigned
<input type="checkbox"/>	4	Computer	Desktop Tower	A 1	A1	1					PLCO Action Needed

Showing 1 to 5 of 5 entries Previous **1** Next



Sale – Award Information

Once the PLCO has determined a winning bidder for the sale, navigate to the Sales Authorization page for the sale. Click on the Award Information tab.

Plant Clearance Officer - Create Sales Authorization

Sale Summary Award Information Documentation

There is an Award Information box for each of the lots on the sale.

Award Information - Lot 1 - Computer

Winning Bidder

Bid Amount

CAGE code

Proceeds Collected

Address 1

Excluded Parties Validation

Address 2

City

State

ZIP

Point of Contact

POC Email

+ No / Add More Bids

Save

Previous

Delete

When the sale is awarded, the PLCO will enter the winning bidder information into the Award Information tab on the sale for the applicable lot. Typing in a contractor CAGE code will populate the address information. The PLCO will need to input the winning bid amount and check the box for excluded parties validation. At any point, the PLCO can click save and the system will retain the information. Once proceeds are collected from the sale, the PLCO will check the Proceeds Collected box.



Sale – Award Information

Plant Clearance Officer - Create Sales Authorization

Sale Summary Award Information Documentation

Award Information - Lot 1 - Computer

Winning Bidder

CAGE code

Address 1

Address 2

City

State

ZIP

Point of Contact

POC Email

+ No / Inadequate Bids



Bid Amount

Proceeds Collected

Excluded Parties Validation

If the PLCO offered items on a sale and no or inadequate bids were received, the PLCO can check the No/Inadequate Bids button. Doing so will remove the sales disposition code from the items associated with that Lot. It will also add a remark to the disposition of that item that indicates that a sale was attempted, but no or inadequate bids were received.

Save

Previous

Delete

Warning: Once clicking the No/Inadequate Bids received button, there is no way to undo that action.



Sales Documentation

Both the PLCO and the Contractor have the ability to upload documents related to a sale. Within the sales authorization, click on the Documentation tab. Then the user clicks on the Upload a File button. The user has the ability to view or delete the documentation after its been uploaded.

Plant Clearance Officer - Create Sales Authorization

Sale Summary Award Information **Documentation**

WARNING: GFP Application is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is a file size limit of 20MB, attachments over this size will be rejected.

Documents

[Upload a File...](#)

Show entries

Document Name	Submitted By	Submit Date	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
SalesArtifact_BiddersList.docx	Two, PLCO	2021-10-12 20:54:22	View Delete

Showing 1 to 1 of 1 entries

* = Required Fields.



Completing a Sale

Upon completion of the required information on the Award Information tab, the PLCO can close the sale by clicking the Close button. If the PLCO wishes to cancel the sale in its entirety, the PLCO can click the Delete button. This will delete the sale and remove the disposition code from all items associated with the sale.

Plant Clearance Officer - Create Sales Authorization

INFO: Plant Clearance Sales Authorization saved as of: '2021/10/12 20:56:40'.

Sale Summary Award Information Documentation

Status: Sale Pending Sales Number: 13499-S00011 Disposition Code: AU
Prime CAGE: 13499 Property Location: Warehouse ABC

Show 100 entries

Previous 1 Next

Select	Case Number	Schedule Number	Line No.	Item Name	Item Desc.	Lot Assigned	Qty.	Assign UUIs/ISNs	Acquisition Cost
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>
	S2401A-000121	13499-28SEPT	1	Computer	Dell Laptop Computer	Lot 1 - Computer	50		25000
	S2401A-000121	13499-28SEPT	2	Computer	Alarm	Lot 2 - Alarm	10		6500

Showing 1 to 2 of 2 entries

Previous 1 Next

* = Required Fields.



Disposition Page

To navigate to the disposition page, the PLCO will open their Case Workload folder. After finding the case they wish to issue disposition instructions to, they click on View. The PLCO can filter columns or order columns by using the top two rows of the table.

Plant Clearance Officer - Case Workload - Search Results

Show entries Previous 1 Next

Case Number	Schedule Reference Number	Contract Number	Prime Contractor Name	Prime CAGE	Line Item Count	Total Acquisition Cost	Termination	Case Status	Date Established	Processing Days	Action(s)
<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
S2401A-000121	13499-28SEPT	N0001914C0032	ROCKWELL COLLINS, INC.	13499	4	34300.00	Y	Established	2021-09-29	13	View
S2401A-001021	13499-FLISTEST	N8449820D4000	ROCKWELL COLLINS, INC.	13499	1	25000.00	N	Established	2021-10-01	11	View
S5102A-000221	13499-KMYP110	FA880815C0001	ROCKWELL COLLINS, INC.	13499	94	64224.48	N	Established	2021-10-01	11	View
S2401A-000821	13499-KMYTEST1	F3385701D0026	ROCKWELL COLLINS, INC.	13499	28	369085.03	N	Established	2021-09-30	12	View
S2401A-000421	13499-KMYTEST4	F3385702H2016	ROCKWELL COLLINS, INC.	13499	26	218206.00	N	Established	2021-09-30	12	View
S2401A-000721	13499-KMYTEST8	F3385702H2016	ROCKWELL COLLINS, INC.	13499	26	218206.00	N	Established	2021-09-30	12	View
S2401A-000521	13499-SERIALIZEDQTY10	N0001904C0014	ROCKWELL COLLINS, INC.	13499	1	5000.00	N	Established	2021-09-30	12	View



Disposition Page

Upon navigating to the case, the PLCO will click on the Disposition tab.

Plant Clearance Office Plant Clearance Case

Header **Disposition** Documentation History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	FIRM FIXED PRICE	F3385702H2016		13499

Case Information

Case Number	Case DoDAAC	Case Type
S2401A-000421	S2401A	Section 2 Contract
Service / Agency	Administrative Agency	
DEPT OF THE AIR FORCE	S2401A	
Remarks		
Remarks for Case Establishment		

Schedules



Disposition Page

Plant Clearance Officer - Plant Clearance Case

Header **Disposition** Documentation History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	COST PLUS AWARD FEE	FA865018D2062		13499

Disposition Codes

This screen allows the PLCO or Support PLCO to manage disposition codes on line items in the inventory schedule.

To apply disposition codes to line items, click Add Disposition Codes to be navigated to an entry screen.

To select disposition codes, use the checkboxes on the left side of the table. All disposition codes may be selected at once with the checkbox at the top left.

To update the status of selected disposition codes to Disposition Complete, click Mark Selected Codes as Complete.

To return the status of selected disposition codes back to Disposition Code Assigned, click Unmark Selected Codes as Complete.

To remove selected disposition codes from this list, click Remove Selected Codes.

Note that Transfer Requests and Sales created within the Disposition Tool will automatically populate the appropriate disposition code and will link to the Transfer Request/Sale via a link to the Transfer Request Number or Sales Number.

[+ Add Disposition Codes](#)
[✖ Remove Selected Codes](#)
[+ Add Demil Codes](#)

Show entries

Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign Ulls/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	1	BOLT-MA..250-28X1.375,DH	BOLT-MA..250-28X1.375,DH	A 7	A1					<input type="button" value="View Remarks"/>	Sale Attempted: No Successful Bidders

[☑ Mark Selected Codes as Complete](#)
[☒ Unmark Selected Codes as Complete](#)
[📄 Download Disposition Excel](#)
[⏪ Previous](#)



Disposition Page

Top portion of the page shows the contract information and instructions on how to use the page.

Plant Clearance Officer - Plant Clearance Case

INFO: Disposition Codes were removed successfully.

[Header](#) [Disposition](#) [Documentation](#) [History](#)

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	COST CONTRACT	HQ079617D0001		13499

Disposition Codes

This screen allows the PLCO or Support PLCO to manage disposition codes on line items in the inventory schedule.

To apply disposition codes to line items, click Add Disposition Codes to be navigated to an entry screen.

To select disposition codes, use the checkboxes on the left side of the table. All disposition codes may be selected at once with the checkbox at the top left.

To update the status of selected disposition codes to Disposition Complete, click Mark Selected Codes as Complete.

To return the status of selected disposition codes back to Disposition Code Assigned, click Unmark Selected Codes as Complete.

To remove selected disposition codes from this list, click Remove Selected Codes.

Note that Transfer Requests and Sales created within the Disposition Tool will automatically populate the appropriate disposition code and will link to the Transfer Request/Sale via a link to the Transfer Request Number or Sales Number.



Disposition Page

Bottom portion of the page shows the item listing and action buttons. The page defaults to show the user 100 entries at a time. In this example, you can see that there is a transfer request already associated with this case. You can also see a sale was attempted on LI1, but there were no successful bidders.

+ Add Disposition Codes * Remove Selected Codes + Add Demil Codes

Show 100 entries

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign Ulls/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	Filter		Filter	Filter	Filter
	1	BOLT-MA, 250-28X1.375,DH	BOLT-MA, 250-28X1.375,DH	A 7	A1						Sale Attempted; No Successful Bidders
	1	BOLT-MA, 250-28X1.375,DH	BOLT-MA, 250-28X1.375,DH	A 7	A1	100					PLCO Action Needed
<input type="checkbox"/>	2	CENTRAL SYSTEM POWER SUPPLY	CENTRAL SYSTEM POWER SUPPLY	Q 3	A1	5	UF - Transfer to Air Force		Transfer: 13499-R00098		Disposition Code Assigned
	3	Gasket	Gasket		A1	50					PLCO Action Needed
	4	Extender	Extender		A1	10					PLCO Action Needed
	5	Charger Battery	Charger Battery		A1	25					PLCO Action Needed

Showing 1 to 8 of 8 entries

Previous 1 Next

View Remarks


☑ Mark Selected Codes as Complete ☑ Unmark Selected Codes as Complete ⬇ Download Disposition Excel ⬅ Previous

Notice that from the disposition screen, you can view the demil code, integrity code and condition code.



Applying Demil Codes

The PLCO has the ability to apply demilitarization codes in mass from the disposition page. The FLIS search by part number, model number and NSN will likely have generated some of the demil codes for the items, however, the PLCO may use this page to assign demilitarization codes to any items which don't already have a disposition code assigned. Click on the Add Demil Codes button.

[+ Add Disposition Codes](#) [* Remove Selected Codes](#) [+ Add Demil Codes](#) 

Show entries Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign Ulls/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	1	BOLT-MA, 250-28X1.375,DH	BOLT-MA, 250-28X1.375,DH	A 7	A1					<input type="button" value="View Remarks"/>	Sale Attempted; No Successful Bidders
	1	BOLT-MA, 250-28X1.375,DH	BOLT-MA, 280-28X1.375,DH	A 7	A1	100					PLCO Action Needed
<input type="checkbox"/>	2	CENTRAL SYSTEM POWER SUPPLY	CENTRAL SYSTEM POWER SUPPLY	Q 3	A1	5	UF - Transfer to Air Force		Transfer: 13499-R00098		Disposition Code Assigned
	3	Gasket	Gasket		A1	50					PLCO Action Needed
	4	Extender	Extender		A1	10					PLCO Action Needed
	5	Charger Battery	Charger Battery		A1	25					PLCO Action Needed

Showing 1 to 6 of 6 entries Previous **1** Next

[Mark Selected Codes as Complete](#) [Unmark Selected Codes as Complete](#) [Download Disposition Excel](#) [Previous](#)



Applying Demil Codes

Once clicking on the Add Demil Codes button, a new page appears. The user selects the appropriate code from the drop down menu, then can apply to selected or apply to unselected. After assigning the Demil code, the system navigates back to the disposition page.

Add Demil Codes

This screen allows the PLCO to apply Demil codes to line items in the inventory schedule.

To apply a Demil code to selected line items, mark the checkbox for each line item, select the rule from the Demil Code drop-down list, and then click Apply to Selected.

To apply a Demil code to all Unselected line items simultaneously, select the Demil Code from the Demil Code drop-down list, and then click Apply to Unselected.

Demil Code

---Please Select---

- A - Non-USML - No DEMIL, MUT or end use certificate required.
- B - USML Items - Mutilation to the point of scrap required worldwide.
- C - USML or CCL Military Items - DEMIL Required - Remove and demilitarize installed key point(s).
- D - USML or CCL Military Items - DEMIL Required - Destroy item and components to prevent restoration or repair to a usable condition.
- E - DoD DEMIL Program Office reserves this code - DEMIL instructions will be furnished by DDPO.
- F - USML or CCL Military Items - DEMIL Required - Item/Technical Managers or Equipment/Product Specialists will furnish DEMIL instructions.
- G - USML or CCL Military Items - DEMIL Required - Ammunition and Explosives (A&E) - applies to unclassified and classified AE items
- P - USML Items - DEMIL Required - Security classified items.
- Q - CCLI - Mutilation to the point of scrap required outside US - In the US mutilation determined by DEMIL integrity code

Code	Demil Integrity	Condition Code
<input type="checkbox"/>	1	BOLT-MA, 250-28X1.375,DH
<input type="checkbox"/>	3	Gasket
<input type="checkbox"/>	4	Extender
<input type="checkbox"/>	5	Charger Battery

Showing 1 to 4 of 4 entries

NOTE: It is not a requirement to add demilitarization codes to items.



Applying Disposition Codes

To add disposition, click the Add Disposition Codes button.



[+ Add Disposition Codes](#) [✖ Remove Selected Codes](#) [+ Add Demil Codes](#)

Show 100 entries

Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign UIIs/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	1	BOLT-MA, 250-28X1.375,DH	BOLT-MA, 250-28X1.375,DH	A 7	A1					<input type="button" value="View Remarks"/>	Sale Attempted; No Successful Bidders
	1	BOLT-MA, 250-28X1.375,DH	BOLT-MA, 250-28X1.375,DH	A 7	A1	100					PLCO Action Needed
<input type="checkbox"/>	2	CENTRAL SYSTEM POWER SUPPLY	CENTRAL SYSTEM POWER SUPPLY	Q 3	A1	5	UF - Transfer to Air Force		Transfer: 13499-R00098		Disposition Code Assigned
	3	Gasket	Gasket	A	A1	50					PLCO Action Needed
	4	Extender	Extender	A	A1	10					PLCO Action Needed
	5	Charger Battery	Charger Battery	A	A1	25					PLCO Action Needed

Showing 1 to 6 of 6 entries

Previous 1 Next

Mark Selected Codes as Complete

Unmark Selected Codes as Complete



Applying Disposition Codes

Add Disposition Codes

This screen allows the PLCO to apply disposition codes to line items in the inventory schedule.

To apply a disposition code to selected line items, mark the checkbox for each line item, select the rule from the Disposition Code drop-down list, and then click Apply to Selected.

To apply a disposition code to all blank line items simultaneously, select the Disposition Code from the Disposition Code drop-down list, and then click Apply to Blank.

Note that Transfer Requests and Sales created within the Disposition Tool will automatically populate the appropriate disposition code and will link to the Transfer Request/Sale via a link to the Transfer Request Number or Sales Number.

Disposition Code

Remarks

A new window appears allowing the user to select the disposition code and add remarks if necessary.

Show 100 entries

Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Quantity Available	Quantity Dispositioning
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
<input type="checkbox"/>	1	PROJECTOR	PROJECTOR	A 1	A4	1	1	<input type="text" value="1"/>
<input type="checkbox"/>	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7	1	1	<input type="text" value="1"/>
<input type="checkbox"/>	3	ROUTER, ACCESS	ROUTER		A4	1	1	<input type="text" value="1"/>

Apply to Selected Apply to Unselected



Applying Disposition Codes

Below is a listing of the available disposition codes.

To apply a disposition code to all blank line items simultaneously, select the Disposition Code from the Disposition Code drop-down. Note that Transfer Requests and Sales created within the Disposition Tool will automatically populate the appropriate disposition

Disposition Code

Remarks

---Please Select---

- Please Select---
- AA - Abandon
- DA - DEMIL REQUIRED - Abandon Residual
- DS - DEMIL REQUIRED - Scrap Residual per Govt Scrap Procedure
- DZ - DEMIL REQUIRED - Recycle Residual
- SO - Scrap per Govt Scrap Procedure
- MA - MUTILATION REQUIRED - Abandon Residual
- MS - MUTILATION REQUIRED - Scrap Residual per Govt Procedure
- MZ - MUTILATION REQUIRED - Recycle Residual
- TD - Transfer to DLADS
- RS - Return to Supplier
- WD - PL - Item Withdrawn - Lost - KTR to submit Property Loss report through GFP Module
- WD - E - Item Withdrawn - Clerical Error
- WD - CT - Item Withdrawn - Item to be Contract Transferred through GFP Module
- WD - RT - Item Withdrawn - Item reported in Error - Item still Allocable to Contract
- WD - O - Item Withdrawn - Other
- RZ - Recycle per KTR recycling procedures / Dispose of hazardous property IAW with federal, state and local guidelines

Disposition Code	Quantity	Description	Remarks	Unit	Condition
<input type="checkbox"/>	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7
<input type="checkbox"/>	0	ROUTER ACCESS	ROUTER		A4



Applying Disposition Codes

Select code, then user can apply to selected or apply to unselected. By clicking cancel, it takes the user back to the view disposition screen.

Disposition Code

DS - DEMIL REQUIRED - Scrap Residual per Govt: ▾

Remarks

Government Witness Required

In this example, we will choose to hit apply to selected.

Show 100 ▾ entries

Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Quantity Available	Quantity Dispositioning
	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	
<input type="checkbox"/>	1	PROJECTOR	PROJECTOR	A 1	A4	1	1	<input type="text" value="1"/>
<input type="checkbox"/>	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7	1	1	<input type="text" value="1"/>
<input checked="" type="checkbox"/>	3	ROUTER, ACCESS	ROUTER		A4	1	1	<input type="text" value="1"/>

Showing 1 to 3 of 3 entries

Previous 1 Next

Apply to Selected

Apply to Unselected

Cancel



Applying Disposition Codes

From the previous slide, the user chose to apply disposition codes to selected line items. This automatically navigates the user back to the view disposition page, and you can see that the DS code has been applied to line item 3 and the status changed to “Disposition Code Assigned”.

Now for our example, let's say we want to issue disposition to the remaining items. Click “Add Disposition Codes.”

[+ Add Disposition Codes](#) [✕ Remove Selected Codes](#) [+ Add Demil Codes](#)

Show entries

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	1	PROJECTOR	PROJECTOR	A 1	A4	0				PLCO Action Needed
	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7	0				PLCO Action Needed
<input type="checkbox"/>	3	ROUTER, ACCESS	ROUTER		A4	1	DS		View Remarks	Disposition Code Assigned

Showing 1 to 3 of 3 entries

[Previous](#) [1](#) [Next](#)



Applying Disposition Codes

When selecting the Add disposition codes button the system navigates you back to the Add Disposition Page. Now you can see that only the items without a disposition code display in the table.

Disposition Code: Remarks:

In our example, the user is going to scrap the remaining items. The user doesn't have to select any boxes, they may select the Apply to Unselected button.

Show entries Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Quantity Available	Quantity Dispositioning
<input type="checkbox"/>	1	PROJECTOR	PROJECTOR	A 1	A4	1	1	<input type="text" value="1"/>
<input type="checkbox"/>	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7	1	1	<input type="text" value="1"/>

Showing 1 to 2 of 2 entries Previous 1 Next



Applying Disposition Codes

The system navigates the user back to the view disposition page and the system has applied the SO code to line items 1 and 2. Let's say that the PLCO needed to remove a disposition code from a line item because of an error.

[+ Add Disposition Codes](#) [✕ Remove Selected Codes](#) [+ Add Demil Codes](#)

Show entries Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	PROJECTOR	PROJECTOR	A 1	A4	1	SO			Disposition Code Assigned
<input type="checkbox"/>	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7	1	SO			Disposition Code Assigned
<input type="checkbox"/>	3	ROUTER, ACCESS	ROUTER		A4	1	DS		View Remarks	Disposition Code Assigned

Showing 1 to 3 of 3 entries Previous **1** Next



Removing Disposition Codes

Select the box next to the line item in which you wish to remove disposition, and click the Remove Selected Codes button.



+ Add Disposition Codes

✖ Remove Selected Codes

+ Add Demil Codes

Show 100 entries

Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter
<input checked="" type="checkbox"/>	1	PROJECTOR	PROJECTOR	A 1	A4	1	SO			Disposition Code Assigned
<input type="checkbox"/>	2	SWITCH, CATALYST 48 PORT	SWITCH	Q 3	F7	1	SO			Disposition Code Assigned
<input type="checkbox"/>	3	ROUTER, ACCESS	ROUTER		A4	1	DS		View Remarks	Disposition Code Assigned

Showing 1 to 3 of 3 entries

Previous 1 Next

☑ Mark Selected Codes as Complete

✖ Unmark Selected Codes as Complete

📄 Download Disposition Excel

⏪ Previous

Confirm Removal

Are you sure you wish to remove the selected disposition codes?

OK Cancel

A pop-up window appears asking the user to confirm the removal of the code. Click "OK". Once the user clicks "OK" the code will be removed from the item.



View Disposition Page

As shown on previous slides, if a transfer request or a sale has already been created for an item, it will appear on the disposition tab as a link. Clicking on the link will navigate the user to the Transfer Request or sale, where they can view the details. If you click on the Add Disposition Code button, line item 3 would not appear on the add disposition page, because Line item 3 already has a disposition code assigned.

[+ Add Disposition Codes](#) [✖ Remove Selected Codes](#) [+ Add Demil Codes](#)

Show entries Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
	1	COFFEE MAKER	COFFEE MAKER	A	HX	0				PLCO Action Needed
	2	PLANTCAM CAMERA (WINGSCAPES) AND MOUNTING ARM	CAMERA	A	F7	0				PLCO Action Needed
<input type="checkbox"/>	3	VACUUM CLEANER	VACUUM CLEANER	A	A4	2	OS	Transfer: 13499-R00062		Disposition Code Assigned

Showing 1 to 3 of 3 entries Previous **1** Next





Viewing Remarks

If remarks were added during the disposition assignment, a box will appear within the View Disposition page, next to the appropriate line item. Clicking the “View remarks” button will initiate a pop-up window that allows the user to view the remarks.

<input type="checkbox"/>	10	Test Item	PROPELLER SHAFT WITH UNIVERSAL JOINT,VEHICULAR	B	A4	45	RS		View Remarks	Disposition Code Assigned
<input type="checkbox"/>	11	Test Item	PROPELLER SHAFT,VEHICULAR	A	A4	75	RS		View Remarks	Disposition Code Assigned
<input type="checkbox"/>	12	Test Item	PROPELLER SHAFT,VEHICULAR	A	A4	38	RS		View Remarks	Disposition Code Assigned
<input type="checkbox"/>	13	Test Item	SUPPORT ASSEMBLY,RADIATOR,VEHICULAR	A	A4	67	UA	Transfer: 13499-R00051	View Remarks	Disposition Code Assigned
<input type="checkbox"/>	14	Test Item	TANK,FUEL,ENGINE	B	HX	4	TD		View Remarks	Disposition Code Assigned
<input type="checkbox"/>	15	Test Item	TANK,FUEL,ENGINE	B	HX	10	TD			Disposition Code



<input type="checkbox"/>	7	Test Item	HATCH,ROOF ASSEMBLY,VEHICLE							Disposition Code Assigned
<input type="checkbox"/>	8	Test Item	LEVER,MANUAL CONTROL							Disposition Code Assigned
<input type="checkbox"/>	9	Test Item	PANEL,HATCH,WEAPON STATION							Disposition Code Assigned
<input type="checkbox"/>	10	Test Item	PROPELLER SHAFT WITH UNIVERSAL JOINT,VEHICULAR	B	A4	45	RS		View Remarks	Disposition Code Assigned

Remarks

DLADS DoDAAC 123124

[Close](#)



Dispositioning Partial Quantity

We clicked on the “Add Disposition Code” button from the previous slide. Only one line item (LI1) doesn’t have a disposition code already assigned, so it’s the only item that will be viewable from the “Add Disposition” page.

In our example, let’s say that the contractor input 52 as a clerical error and the quantity is really 47. We need to withdraw 5. Select the appropriate WD code, then type in the quantity disposition as 5.

Disposition Code

Remarks

WD - E - Item Withdrawn - Clerical Error

Show 100 entries

Select	Lin. No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Quantity Available	Quantity Dispositioning
<input checked="" type="checkbox"/>	1	Test Item	ARMOR,SUPPLEMENTAL,SMALL ARMS-FRAGMENTATION PROTECTIVE	D	A4	52	52	5

Showing 1 to 1 of 1 entries

Apply to Selected Apply to Unselected Cancel

The quantity dispositioning will always pre-populate to the entire quantity. If you want to disposition a partial quantity, you need to delete the pre-populated number and type in the number you wish to disposition.



Dispositioning Partial Quantity

When there are multiple dispositions within a single line item, the line item replicates. You can see on the View Disposition Page, that line item 1 has been replicated. There is a quantity of 47 which need PLCO action, meaning a disposition code has not yet been assigned. And, now there's another line item 1 with a quantity of 5 that has a disposition code of WD-E.

+ Add Disposition Codes

✖ Remove Selected Codes

+ Add Demil Codes

Show 100 entries

Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	Test Item	ARMOR,SUPPLEMENTAL,SMALL ARMS-FRAGMENTATION PROTECTIVE	D	A4	47				PLCO Action Needed
<input type="checkbox"/>	1	Test Item	ARMOR,SUPPLEMENTAL,SMALL ARMS-FRAGMENTATION PROTECTIVE	D	A4	5	WD - E			Disposition Code Assigned
<input type="checkbox"/>	2	Test Item	BRACKET,MOUNTING	A	HX	23	SO			Disposition Code Assigned
<input type="checkbox"/>	3	Test Item	BRACKET,MOUNTING	B	A4	61	SO			Disposition Code Assigned
<input type="checkbox"/>	4	Test Item	BRACKET,VEHICULAR COMPONENTS	A	HX	86	SO			Disposition Code



Dispositioning Partial Quantity

Now when the user clicks on the Add Disposition Codes button and navigates to the Add Disposition Code screen, you can see that there is a total quantity of 52 and a quantity available of 47. The Quantity Dispositioning pre-populates to the remaining quantity of 47.

Add Disposition Codes

This screen allows the PLCO to apply disposition codes to line items in the inventory schedule.

To apply a disposition code to selected line items, mark the checkbox for each line item, select the rule from the Disposition Code drop-down list, and then click Apply to Selected.

To apply a disposition code to all blank line items simultaneously, select the Disposition Code from the Disposition Code drop-down list, and then click Apply to Blank.

Note that Transfer Requests and Sales created within the Disposition Tool will automatically populate the appropriate disposition code and will link to the Transfer Request/Sale via a link to the Transfer Request Number or Sales Number.

Disposition Code

Remarks

Show 100 entries

Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Quantity Available	Quantity Dispositioning
<input type="checkbox"/>	1	Test Item	ARMOR,SUPPLEMENTAL,SMALL ARMS-FRAGMENTATION PROTECTIVE	D	A4	52	47	47

Showing 1 to 1 of 1 entries

Previous 1 Next



Marking Items Complete

When the disposition actions have been completed, the PLCO will need to mark the items complete. All of the line items on this schedule have a disposition code assigned.

[+ Add Disposition Codes](#)
[✖ Remove Selected Codes](#)
[+ Add Demil Codes](#)

Show 10 entries Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned
<input type="checkbox"/>	2	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned
<input type="checkbox"/>	3	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned
<input type="checkbox"/>	4	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	5	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	6	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	7	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	8	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	9	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	10	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	11	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	12	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	13	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	14	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	15	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	16	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	17	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	18	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned
<input type="checkbox"/>	19	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	MS			Disposition Code Assigned

[Mark Selected Codes as Complete](#)
[Unmark Selected Codes as Complete](#)
[Download Disposition Excel](#)
[Previous](#)



Marking Items Complete

The PLCO can use the filter bar to indicate which disposition action has been completed. In doing so, the table will only show the items with that particular disposition code.

+ Add Disposition Codes ✕ Remove Selected Codes + Add Demil Codes

Show 100 entries Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	DS	Filter	Filter	Filter
<input type="checkbox"/>	4	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	5	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	6	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	7	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	8	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	9	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input type="checkbox"/>	10	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	DS			Disposition Code Assigned

Showing 1 to 7 of 7 entries (filtered from 26 total entries) Previous 1 Next



Marking Items Complete

The user can then click the checkbox within the filter row in order to “select all”. Then click the Mark Selected Codes as Complete button.

+ Add Disposition Codes ✖ Remove Selected Codes + Add Demil Codes

Show 100 entries Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input checked="" type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	DS	Filter	Filter	Filter
<input checked="" type="checkbox"/>	4	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input checked="" type="checkbox"/>	5	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input checked="" type="checkbox"/>	6	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input checked="" type="checkbox"/>	7	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input checked="" type="checkbox"/>	8	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input checked="" type="checkbox"/>	9	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Code Assigned
<input checked="" type="checkbox"/>	10	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	DS			Disposition Code Assigned

Showing 1 to 7 of 7 entries (filtered from 26 total entries) Previous 1 Next

Mark Selected Codes as Complete ✖ Unmark Selected Codes as Complete ⬇ Download Disposition Excel ⬅ Previous



Marking Items Complete

When using the select all feature, when a filter is applied to the table, it only marks those items complete that were viewable based on the filter criteria. So, as you can see, those items with a DS code have a status of disposition complete, but the items marked RZ have a status of disposition code assigned.

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned
<input type="checkbox"/>	2	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned
<input type="checkbox"/>	3	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned
<input type="checkbox"/>	4	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	5	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	6	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	7	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	8	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	9	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	10	CYLINDER ASSY	CYLINDER ASSY ORD-DP-200324	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48



Removing Disposition Complete

To remove a “disposition complete” status, you can manually select the item(s) and then click “Unmark Selected Codes as Complete”. Or you can use the filter option as explained in the previous slides to select all items associated with a particular disposition code.

+ Add Disposition Codes ✖ Remove Selected Codes + Add Demil Codes

Show 100 entries Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter
<input checked="" type="checkbox"/>	1	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Complete 2021-08-31 15:47:31
<input type="checkbox"/>	2	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Complete 2021-08-31 15:47:31
<input type="checkbox"/>	3	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Complete 2021-08-31 15:47:31
<input type="checkbox"/>	4	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48
<input type="checkbox"/>	5	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	DS			Disposition Complete 2021-08-31 15:42:48

Mark Selected Codes as Complete ✖ Unmark Selected Codes as Complete Download Disposition Excel Previous



Removing Disposition Complete

The status has been changed back to "Disposition Code Assigned".

+ Add Disposition Codes ✖ Remove Selected Codes + Add Demil Codes

Show 100 entries Previous 1 Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter	Filter
<input type="checkbox"/>	1	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Code Assigned 2021-08-31 15:50:46
<input type="checkbox"/>	2	HORN ASSY	HORN ASSY ORD-DP-200299	B	HX	1	RZ			Disposition Complete 2021-08-31 15:47:31

☑ Mark Selected Codes as Complete ✖ Unmark Selected Codes as Complete ⬇ Download Disposition Excel ⬅ Previous



Downloading an Excel of the Disposition Page

The PLCO has the ability to download an excel version of the disposition page. Click on the Download Disposition Excel button.

[+ Add Disposition Codes](#) [✖ Remove Selected Codes](#) [+ Add Demil Codes](#)

Show entries Previous **1** Next

Select	Line No.	Item Name	Item Desc.	Demil Code Demil Integrity Code	Condition Code	Qty.	Disposition Code	Assign UIIs/ISNs	Transfer # Sales #	Remarks	Status
<input type="checkbox"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>		<input type="text" value="Filter"/>	<input type="text" value="Filter"/>	<input type="text" value="Filter"/>
<input type="checkbox"/>	1	CHARGER,BATTERY	CHARGER,BATTERY	A	A4	25	SO - Scrap per Govt Scrap Procedure				Disposition Code Assigned
<input type="checkbox"/>	2	SWITCH, NEXUS 2248TP	SWITCH, NEXUS 2248TP	A 1	A1	5	SO - Scrap per Govt Scrap Procedure				Disposition Code Assigned
<input type="checkbox"/>	3	CHASSIS,ELECTRICAL-ELECTRONIC EQ	CHASSIS,ELECTRICAL-ELECTRONIC EQ	A 1	A4	46	SO - Scrap per Govt Scrap Procedure				Disposition Code Assigned
<input type="checkbox"/>	4	COMPUTER SYSTEM,DIGITAL	LAPTOP, LATITUDE E6400	A 1	A1	100	SO - Scrap per Govt Scrap Procedure				Disposition Code Assigned

Showing 1 to 4 of 4 entries Previous **1** Next

[✔ Mark Selected Codes as Complete](#) [✖ Unmark Selected Codes as Complete](#) [⬇ Download Disposition Excel](#) [⬅ Previous](#)



Downloading an Excel of the Disposition Page

The excel download contains not only the information shown on the disposition page table, but it also adds item identifiers such as NSN, Part Number, and Contractor ID.

FA873016C0028-13499-Disposition - Excel

File Home Insert Page Layout Formulas Data Review View Tell me what you want to do... Yamnitz, Karen Share

Clipboard Font Alignment Number Styles Cells Editing

SECURITY WARNING Application add-ins have been disabled. Enable Content

Line Number	Item Name	Item Description	NSN/LSN	Mfr. CAGE	Part No.	Model No.	Demil Code	Demil Integrity Code	Contractor ID	Condition Code	Qty.	Contractor Offer	Disposition Code	Transfer #	Sales #	Uls/Serial Num
1	CHARGER,BATTERY	CHARGER,BATTERY	6130013904914				A			A4	25		SO - Scrap per Govt Scrap Procedure			
2	SWITCH, NEXUS 2248TP	SWITCH, NEXUS 2248TP	7025016030142				A 1		CONTRACTOR ID	A1	5	10	SO - Scrap per Govt Scrap Procedure			
3	CHASSIS,ELECTRICAL-ELECTRONIC EQ	CHASSIS,ELECTRICAL-ELECTRONIC EQ	5975015812803				A 1		CONTRACTOR ID	A4	46	20	SO - Scrap per Govt Scrap Procedure			
4	COMPUTER SYSTEM,DIGITAL	LAPTOP, LATITUDE E6400	7010015985659				A 1		ABC123	A1	100	450	SO - Scrap per Govt Scrap Procedure			



PLCO – Upload/View Documentation

The PLCO and the contractor have the ability to upload documentation to the plant clearance case. The Documentation tab is located next to the Disposition tab. PLCOs have the ability to view documents that were previously uploaded by the contractor.

Plant Clearance Officer - Plant Clearance Case

Header Disposition **Documentation** History

WARNING: GFP Application is designated for Sensitive Unclassified information ONLY. Do NOT enter classified information in this system.

There is a file size limit of 20MB, attachments over this size will be rejected.

Documents

Document Category *
---Please Select---

Remarks

Upload a File...

Document Name	Submitted By	Submit Date	Document Category	Remarks	Actions
SO_Cert_DEMILB_S2401A_003720.docx	Two, Company	2021-09-14 15:29:17	Disposition Artifacts	Scrap with Mutilation Certificate	View



PLCO – Upload/View Documentation

To upload a document, the PLCO chooses the document category and can add remarks. The PLCO will click the Upload a File button, then select the appropriate document for upload. Only the user who uploaded the document has the ability to delete the document.

Documentation Categories:
Administrative Agency Files
Communications/Other
Disposition Artifacts
Disposition Determination and Instructions
Screening Documentation
Verifications/Allocability Reviews

Plant Clearance Officer - Plant Clearance Case

Header Disposition Documentation History

WARNING: GFP Application is designated for Sensitive Unclassified information ONLY. Do NOT enter classif

There is a file size limit of 20MB, attachments over this size will be rejected.

Documents

Document Category *

---Please Select---

Remarks

Upload a File...

Document Name	Submitted By	Submit Date	Document Category	Remarks	Actions
SO_Cert_DEMILB_S2401A_003720.docx	Two, Company	2021-09-14 15:29:17	Disposition Artifacts	Scrap with Mutilation Certificate	View



Closing a Plant Clearance Case

Once all of the items on the case have disposition assigned and have been marked complete on the disposition tab, the user navigates to the Header tab, where the close case button is now available. This button will not appear until all items are dispositioned and marked complete. The PLCO will click this button when they are ready to close the case.

Plant Clearance Officer - Plant Clearance Case

Header Disposition Documentation History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	COST CONTRACT	SUK12A15C0001		13499

Case Information

Case Number	Case DoDAAC	Case Type
S1002A-002121	S1002A	Other
Service / Agency	Administrative Agency	
DEFENSE LOGISTICS AGENCY (DLA)	S1002A	

Remarks

Schedules

Show 1 entries

Previous 1 Next

Close Case

Previous



Closing a Plant Clearance Case

When the user clicks the close button, a pop-up window will appear. The user has the ability to enter proceeds that were collected as a result of disposition actions, and they can add remarks regarding the case. The user then clicks the Close Case button.

A screenshot of a web application showing a pop-up window titled "Close Case - Proceeds Collected and Remarks". The window contains several input fields for recording financial data and a large text area for remarks. At the bottom, there are two buttons: "Cancel" and "Close Case". A red arrow points to the "Close Case" button. The background shows a blurred view of the main application interface with labels like "act Type", "CONTR", "se Type", and "De".

Close Case - Proceeds Collected and Remarks

Return to Suppliers

Scrap per Contractor Procedures

Recycle

act Type Destroy / Scrapped / Recycled

CONTR Sales

Remarks

se Type

De

✕ Cancel Close Case



Closing a Plant Clearance Case

Another pop-up window will appear, where the PLCO will be required to provide their digital signature in order to close the case. Click sign and submit.

A screenshot of a "Sign Document" pop-up window. The window has a white background and a dark border. At the top, it says "Sign Document". Below that is a message: "The PIEE signature requirement has changed to allow support for all the major browsers. Click [here](#) for more information." Below the message is a form field labeled "User ID" with the value "DCMAPLCOGOV02". Below the form field is a signature line labeled "Signature of Authorized Plant Clearance Officer". At the bottom right, there are two buttons: "Sign And Submit" (with a checkmark icon) and "Cancel" (with a downward arrow icon). A red arrow points to the "Sign And Submit" button. The background of the window shows a blurred view of a web page with text like "act Type" and "CONTR".



SF1424 Equivalent

Once the Plant Clearance Case has been closed an SF1424 equivalent is pushed to EDA. The SF1424 will include the summary of line item and disposition actions, much like the current SF1424, but will also include details of the line item dispositions. The SF1424 equivalent will become a part of the contract file in EDA.

Plant Clearance Officer - Plant Clearance Case

Header Disposition Documentation History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	COST CONTRACT	SUK12A15C0001		13499

Case Information

Case Number	Case DoDAAC	Case Type
S1002A-002121	S1002A	Other
Service / Agency	Administrative Agency	
DEFENSE LOGISTICS AGENCY (DLA)	S1002A	

Remarks

Schedules

Show 10 entries

Previous 1 Next

Users can access the SF1424 equivalent by viewing the closed case and clicking on "Download PDF".

Reopen Case Download PDF Previous



Reopening a Closed Case

If the PLCO needs to reopen a closed case, they can navigate to the closed case they need to reopen, then click on the Reopen Case button that is located at the header level. The user will need to enter remarks. Once doing so, the case will return to established status and will be available in the Case Workload folder.

Plant Clearance Officer - Plant Clearance Case

Header Disposition Documentation History

Contract Information

Contract Number Type	Contract Type	Contract Number	Contract Order Number	Prime CAGE
DoD Contract (FAR)	COST CONTRACT	SUK12A15C0001		13499

Case Information

Case Number	Case DoDAAC	Case Type
S1002A-002121	S1002A	Other
Service / Agency	Administrative Agency	
DEFENSE LOGISTICS AGENCY (DLA)	S1002A	

Remarks

Schedules

Show 10 entries

Previous 1 Next

When using this functionality, once the case is in established status, the user can edit the disposition page, sales, transfer requests and the documentation tab.

Reopen Case

Download PDF

Previous



Queries

The PLCO and Support PLCO user have the ability to run queries. Using certain search criteria, the user can query schedule, case and line item information and download the results to excel.

GFP **Plant Clearance** Admin Lookup User: PLCO TWO Exit

DoD Screener
Plant Clearance Officer

- Schedule Workload
- Case Workload
- Transfer Request Workload
- Sales Authorization Workload
- Search
- Query**
- My Cart

Click this button to open the Plant Clearance Case query page.

Service / Agency
Close Date Start
Termination
Date Submitted Start
Date Disposition Code Assigned Start
Contract Number Type
Prime CAGE
Item Serial Number

Number
Date Accepted Start
Date Submitted End
Date Disposition Code Assigned End
Is the property allocable to a FMS contract/FMS portion of a contract?
Property Location CAGE Code

Date Established Start
Date Established End
Case Status
Date Accepted End
Date Rejected Start
Disposition Code
Plant Clearance Officer First Name
Part Number

Contract Number
National Stock Number
Plant Clearance Officer Last Name
Property Location Name

You are required to fill in at least one input field.



Queries

The user is required to enter at least one search criteria, then the user clicks the run query button to generate the data output in excel.

Plant Clearance Officer - Query Criteria

Service / Agency <input type="text"/>	Case Number <input type="text"/>	Date Established Start <input type="text"/>	Date Established End <input type="text"/>
Close Date Start <input type="text"/>	Close Date End <input type="text"/>	Case Status All Documents <input type="text"/>	Contract Number <input type="text"/>
Termination <input type="text"/>	Date Accepted Start <input type="text"/>	Date Accepted End <input type="text"/>	
Date Submitted Start <input type="text"/>	Date Submitted End <input type="text"/>	Date Rejected Start <input type="text"/>	Date Rejected End <input type="text"/>
Date Disposition Code Assigned Start <input type="text"/>	Date Disposition Code Assigned End <input type="text"/>	Disposition Code <input type="text"/>	National Stock Number <input type="text"/>
Contract Number Type <input type="text"/>	Is the property allocable to a FMS contract/FMS portion of a contract? <input type="text"/>	Plant Clearance Officer First Name <input type="text"/>	Plant Clearance Officer Last Name <input type="text"/>
Prime CAGE <input type="text"/>	Property Location CAGE Code <input type="text"/>	Property Location Name <input type="text"/>	
Item Serial Number <input type="text"/>	Part Number <input type="text"/>		

You are required to enter in at least one input field.

Run Query



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**



Support PLCO

The Support PLCO does not have any workload folders. They have the ability to search, query and create transfer requests/sales via the My Cart functionality.

A screenshot of a web browser displaying the GFP (Government Furnished Property) module interface. The browser address bar shows 'wawf-gt.eb.mil/gfp/xhtml/auth/index.xhtml'. The page header includes 'GFP', 'Plant Clearance', 'Admin', and 'Lookup' menus. A user is logged in as 'Support PLCO One'. A red arrow points to the 'Support Plant Clearance Officer' menu item, which has opened a sub-menu containing 'Search', 'Query', and 'My Cart'. The main content area displays a system message: '(2021-MAR-01 00:00) System: All Subject: AWS WAWF-GT IS THE PIEE TEST SYSTEM Action Required! Critical! Message For: All Users'. Below the message, it states 'AWS WAWF-GT IS THE PIEE TEST SYSTEM THIS IS NOT PRODUCTION' and provides a link for production: 'https://piee.eb.mil/piee-landing/'.

In order to register as a PLCO in the GFP Module, the individual must have a Certificate of Appointment. However, until such time that an individual receives their Certificate of Appointment, they may need to work within the Plant Clearance Capability under an appointed Plant Clearance Officer. Within the module the Support PLCO can take all actions that a PLCO can take with the exception of closing a case. They register in PIEE as a support PLCO under the appropriate DoDAAC(s). They can take action on any case under their registered DoDAAC(s).



Support PLCO - Search

The Support PLCO will likely be working under an appointed PLCO. The easiest way for the Support PLCO to find the schedules/cases to work on, would be to search by Inventory Schedule or Case by selecting the appropriate radio button, then typing in the PLCO's last name.

Support Plant Clearance Officer - Search Criteria

Please select the type of Plant Clearance Document to search for: *

- Inventory Schedule
- Case
- Transfer Request
- Sales Authorization

Contract Number	Contract Order Number	Prime CAGE	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Case Number	Schedule Reference Number	Alternative Schedule Reference Number	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
PLCO DoDAAC	Property Location CAGE Code	Schedule Status	
<input type="text"/>	<input type="text"/>	<input type="text" value="All Documents"/>	
Plant Clearance Officer First Name	Plant Clearance Officer Last Name		
<input type="text"/>	<input type="text" value="TWO"/>		
Date Submitted Start	Date Submitted End	Date Established Start	Date Established End
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

You are required to fill in at least one input field.

By searching in this manner, what the Support PLCO will be viewing is in essence the PLCO's Schedule Workload Folder or Case Workload Folder depending on which radio button they choose.



Support PLCO - Search

Once the Support PLCO has found the appropriate Inventory Schedule, they can:

- Accept schedules
- Reject schedules
- Reassign schedules
- Assign Screener rules to an Accepted Schedule
- Establish a Case

Once the Support PLCO has found the appropriate Case, they can:

- Assign Demil codes in mass
- Assign Disposition codes
- Remove Disposition codes
- Mark items complete
- Unmark items complete
- Download a copy of the disposition excel report
- Add documentation to the case

The functionality for the Support PLCO in the actions listed above work in the same manner as the PLCO.



Support PLCO - Search

The Support PLCO can create transfer requests and sales via the My Cart functionality like the PLCO. In order to find transfer requests, the Support PLCO will use the Search Function.

GFP Plant Clearance ▾ Admin ▾ Lookup ▾ User : Support PLCO One ✕Exit

Support Plant Clearance Officer - Search Criteria

Please select the type of Plant Clearance Document to search for: *

Inventory Schedule
 Case
 Transfer Request
 Sales Authorization

Contract Number Contract Order Number Transfer Request Number

Case Number Schedule Reference Number Prime CAGE

PLCO DoDAAC Property Location CAGE Code Alternative Schedule Reference Number

Plant Clearance Officer First Name Plant Clearance Officer Last Name Status

- All Documents
- Draft
- Submitted
- Approved
- Complete
- Rejected
- Cancelled

Date Submitted Start Date Submitted End Date Established Start

You are required to fill in at least one input field.

Once the Support PLCO has found the Transfer Request, they can Approve, Reject, or Cancel submitted Transfer Requests. And, the Support PLCO can delete an Approved Transfer Request.

Search



Support PLCO - Search

In order to find Sales Authorizations, the Support PLCO will use the Search Function.

GFP Plant Clearance ▾ Admin ▾ Lookup ▾ User: Support PLCO One Exit

Support Plant Clearance Officer - Search Criteria

Please select the type of Plant Clearance Document to search for: *

Inventory Schedule

Case

Transfer Request

Sales Authorization

Sale Number

Prime CAGE

Prime Contractor Name

PLCO DoDAAC

Property Location CAGE Code

Property Location Name

Plant Clearance Officer First Name

Plant Clearance Officer Last Name

Disposition Code

Sale Status

- All Documents
- All Documents
- Draft
- Sale Pending
- Sale Closed

Date Created Start

Date Created End

Date Last Updated End

You are required to fill in at least one input field.

Once the Support PLCO has found the Sales Authorization, they can add Award Information, add Documentation, close the sale and delete the sale.

Search



Support PLCO - Search

A screenshot of a web application interface. The browser address bar shows 'wawf-gt.eb.mil/gfp/xhtml/auth/index.xhtml'. The page header includes 'GFP', 'Plant Clearance', 'Admin', and 'Lookup' menus. A user profile 'User : Support PLCO One' and an 'Exit' button are visible. A 'Welcome to Government Furnished Property!' message is displayed. A 'System Messages' dropdown menu is open, showing options for 'Search', 'Query', and 'My Cart'. A system message is displayed: '(2021-04-01 00:00) System: All Subject: AWS WAWF-GT IS THE PIEE TEST SYSTEM Action Required! Critical! Message For: All Users'. The message content reads: 'AWS WAWF-GT IS THE PIEE TEST SYSTEM THIS IS NOT PRODUCTION For Production, use the following link: https://piee.eb.mil/piee-landing/'.

Support PLCOs can take all actions that a PLCO can take using the same processes that the PLCO uses. The only action that the Support PLCO cannot take is to close a case. That must be done by an Appointed Plant Clearance Officer.

Other than the ability to close cases, the key difference in the functionality of a Support PLCO versus an Appointed PLCO is the way that they navigate within the system to find schedules, cases, transfer requests and sales.



Agenda

- ◆ **Background**
- ◆ **Policy and Guidance**
- ◆ **System Setup**
- ◆ **DoD Screener Role**
- ◆ **PLCO Role**
- ◆ **Support PLCO Role**
- ◆ **Resources**

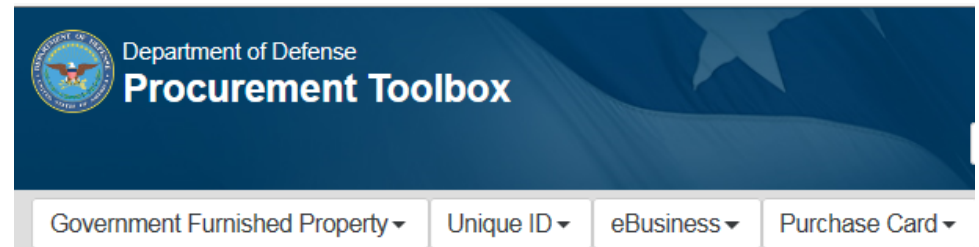


For More Information

GFP Policy



Training, Procedures, Tools



Department of Defense Procurement Toolbox

<https://www.acq.osd.mil/asda/dpc/>

www.dodprocurementtoolbox.com

or

Contact Carol Brown at carol.a.brown160.civ@mail.mil



GFP Resources

◆ DoD Procurement Toolbox

(www.dodprocurementtoolbox.com)

» Policy Implementation Guidance for each GFP Module Capability Area

A screenshot of the Department of Defense Procurement Toolbox website. The header shows the Department of Defense logo and the text "Department of Defense Procurement Toolbox". Below the header, there are two tabs: "Government Furnished Property" (selected) and "PIEE". A breadcrumb trail reads "Home » Government Furnished Property » Tra". A list of links for "Government Furnished Property (GFP)" is displayed, including: Policy, General GFP Information, GFP Attachment Information, GFP Shipping and Receiving Information, GFP Disposition Information, GFP Item Management Information, Resources, Training, and FAQs.

» Use “Contact Us” to ask specific questions





GFP Training

Government Furnished Property ▾ | PIEE ▾ | eBusiness ▾ | Purchase Card ▾ | Cybersecurity ▾ | Procure to Pay (P2P) ▾ | Contract Closeout ▾ | SAM.gov ▾

[Home](#) » [Government Furnished Property](#) » [Training](#)

Government Furnished Property (GFP)

- Policy
- General GFP Information
- GFP Attachment Information
- GFP Shipping and Receiving Information
- GFP Disposition Information
- GFP Item Management Information
- Resources
- Training
- FAQs

GFP Training

General GFP Topics

Name	Date	
GFP Property Transfer for Government Users Describes the Government roles, processes, and procedures to ship, receipt, and view GFP	4/2023	View >>
GFP Property Transfer for Contractors Describes the contractor roles, processes, and procedures to ship, receipt, and view GFP	1/2023	View >>
GFP Property Transfer for Contractors – Extended Scenarios Describes how to return reparables, report embedded items, and report assigned UIDs	1/2023	View >>
GFP Property Loss for Government Users Describes the GFP Module Property Loss capability to adjudicate loss cases. The roles of Property Administrator, Industrial Property Management Specialist, Contracting Specialist, Contracting Officer, and Ground and Flight Risk Representative are addressed.	1/2023	View >>

View and download training on the DoD Procurement Toolbox

Some sessions are recorded

<http://dodprocurementtoolbox.com/site-pages/gfp-training>



Training Certificates

Please use the link below to fill out a request:

<https://docs.google.com/forms/d/e/1FAIpQLSeZnqUkkvoNRttNQ4jlwavP94GimaMrfzMqyPqej9niKh14Zw/viewform?c=0&w=1>

Training certificates are issued for live webinar sessions only



Questions?